

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 21st September 2016**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

B. Norcross R O Windley M. Waddington S. Nike T. Titchiner
A. Vickerman A. Stringer
Cllr. L. Crossley

89. Declaration of Interest: None

90. Apologies: K. Turner, G. Gibson, Cllr. C. Wakeford

91. Minutes of the Meeting of the Council Held on the 24th August 2016: Copies having been previously circulated.

It was resolved: That the minutes of the Meeting held 24th August 2016 be approved as a correct record.

92. Planning, Appeals & Highway Matters:

Number		Comments
16/0595/FUL	Full: Erection of 4 three bedroom dwelling houses. Land Adjacent Number 30 Dixon Street Barrowford	No Objection: Subject to none of the trees within the development are covered by TPO,s
16/0621/FUL	Full: Change of use from hairdressers (A1) to mixed use coffee/shop/wine bar (A3/A4) and external seating area to front. 79-81 Gisburn Road Barrowford Nelson	No Objection:
16/0592/CND	Approval of Details Reserved by Condition: Discharge Conditions 3 (Tree protection) and 8 (Working during bird breeding season) of Planning Permission 13/16/0071P Part Of Field Adjacent To Clough Springs Barrowford Lancashire	Objection: The Parish Council feels that these conditions were applied to the application to protect the trees and birds nesting and if onerous or not valid could have been removed by the Inspector at the appeal against refusal, The inspector in granting permission chose not to remove these conditions validating these conditions as appropriate and should therefore remain intact.

Agenda Item 3

93. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. Approve Virements for August as highlighted in the outturn.
- b. To note the Outturn for August 2016
- c. To approve payments of £8304.79 for September 2016

Payments September 2016

To Whom Paid	Total
Salaries & Wages	4775.61
HM Revenue & Customs	972.27
Petty Cash	199.88
Balmers GM	370.85
M W Catering	150.00
S B Riley	120.00
J B Barnes	44.10
Copifax	1159.02
Lanlee	32.16
LBS Worldwide	55.18
Daisy Communications	76.34
British Gas	9.73
J & M Hardware	23.40
Barrowford Safe & Lock	16.01
Dewhurst Decorating Supplies	20.95
Arc Elevators	144.00
D Lewin	67.10
I. Lord	68.19
Total	8304.79

94. Conclusion of Audit 2015-16: Item deferred to next meeting.

95. Barrowford Memorial Park: Adoption of principles for Council Policy and long term goals for Barrowford Memorial Park prior to further discussions with Pendle Borough Council a report having previously circulated.

It was resolved: To adopt the recommendations in report.

96. Waste Storage to the side of 117 Gisburn Road: The Clerk reported that permission was still being obtained.

97. Car Park at Holmefield House: Nothing to report.

98. Neighbourhood Plan Update: Cllr. Windley reported that the responses received in the informal consultation were discussed and a further meeting had been arranged for the beginning of October to discuss the responses in greater detail. Cllr. Windley and the Clerk have been tasked with writing the Vision Statement. A draft copy of the

Agenda Item 3

Neighbourhood Plan could be available in time for the November meeting before progression to the formal consultation.

99. Reports from Working Groups: None

100. Report of the Clerk:

- 1) **Car Boot sale at Holmefield House:** The last of this year's car boot sales takes place this Sunday.
- 2) **Bus Shelter at Dickie Nook:** Pendle removed the tree recently and last weekend a vehicle struck the shelter and left it structurally unsound and Pendle was in the process of demolition yesterday. This leaves Higherford with no bus shelter. The Clerk has spoken to Pendle and Mr Simpson HRAG regarding the situation and both would support the use of the shelter in the parish's possession. A new notice board would be needed for Higherford.
- 3) **Festive Lights at Dickie Nook:** The replacement has been ordered and the work has either been carried out or will be completed before the end of September.
- 4) **Luncheon Club:** Numbers have steadily increased over the last couple of months with 21 attending some weeks. This has reduced council subsidy and it is even possible that the luncheon club will break even or show a small profit this year.
- 5) **Summer Planters:** The Clerk received the following email regarding the summer planters: *Since moving to Barrowford two years ago, we have been delighted with the beautiful display of flowers in the troughs along the main road. This summer's begonias have been exceptionally splendid. Many thanks to those who work hard to give us such a lovely view from our front windows; it really brightens up our day. Thank you all again - your efforts are very much appreciated.*
- 6) **Winter Planting:** The Clerk has ordered the plants for the winter planting and will take delivery on the 17th October
- 7) **Remembrance Sunday:** The Clerk will be sending out the invites tomorrow and organising this year's event. Remembrance Sunday will be held on Sunday 13th November 2016.

101. Report on the Barrowford & Western Parishes Area Committee: Cllr.

Crossley reported that the planning application on May Street had been called in for committee decision. Cllr. Oliver reported that the Higherford Residents Action Group had submitted two grant bids. The first one for the removal of a caravan was successful but the one for lamp post painting was not.

102. To receive reports (if any) from County & Borough Councillors and

members appointed to other bodies: Cllr. L. Crossley reported that the boundaries had changed for the forthcoming County Elections and that Higherford would now be inwith Barrowford at County Level.

Agenda Item 3

- 103. Date, time & place of the next meeting: *The next meeting of the Council will be held on Wednesday the 19th October 2016 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.***