

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 18th January 2018**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

B. Norcross	R O Windley	M. Waddington	S. Nike	T. Titchiner
A. Vickerman	A. Stringer	K. Turner	J. Gibson	
Cllr. L. Crossley	Cllr. C. Wakeford			

138. Declaration of Interest: None

139. Apologies: P. Thompson

140. Minutes of the Meeting of the Council Held on the 7th December 2016:

Copies having been previously circulated.

It was resolved: That the minutes of the Meeting held 7th December 2016 be approved as a correct record.

141. Minutes of the GP Meetings held on the 2nd November and the 21st December

2016: Copies having been circulated

It was Resolved: To note the minutes.

142. Planning, Appeals & Highway Matters:

Number		Comments
16/0823/HHO	Demolition of exiting utility room and erection of two storey extension to side. 41 Wheatley Lane Road Barrowford Nelson	No Objection

143. Financial Matters: The relevant paperwork having been previously circulated the Clerk asked that Luncheon Club provisions be added to the schedule.

It was Resolved:

- a. Virements for December None
- b. To note the Outturn for December 2016
- c. To add the additional entry and approve payments of £7,599.05 for January 2017

Payments January 2017

To Whom Paid	Total
Wages & Salaries	5439.18
D Lewin	19.90
I. Lord	61.69
Petty Cash	197.84
Luncheon Club Petty Cash	99.48

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British Gas	48.40
J B Barnes Ltd	17.51
Daisy Communications	75.78
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Peninsula	108.00
Option Hygiene	16.20
Citrus Office Supplies	150.98
Copifax	38.76
United Utilities	142.14
Old Baths Trading Company Ltd	60.00
Barrowford in Bloom	75.00
Lite	825.00
Luncheon Club	146.40
Total	7599.05

144. Budget and Precept requirement for 2017-18: To look at the recommendations of the Finance Working Group copies having previously been circulated.

It was Resolved: To approve the recommended budget and set a precept requirement of £138,100 for the year 2017-18.

145. Meeting with the Pendle Heritage Trust Ltd: Cllr Oliver gave a brief report on the informal meeting, he reported:

- 1) That Mr. Miller would speak to Pendle to ensure that agreed lease changes from 2012 were incorporated into the lease.
- 2) That the recently formed Pendle Heritage Trust Ltd was to hold a meeting the following week and that the co-option of a parish council representative would be raised.
- 3) That accounts pertaining to the running of Pendle Heritage Centre would be extrapolated from the Heritage Trust accounts and made available to the Parish Council.
- 4) A general discussion on the future role of the Heritage Centre and its associated buildings was discussed with the Parish Council representatives expressing the desire that the commercial side of the centre should be balanced with the heritage content and use of the centre.

146. Parks Transfer Meeting Held at Colne Town Hall: Cllr Oliver and the Clerk gave a brief update including the 25% reduction in the parks maintenance budget for 2017-18 and the implication to routine maintenance works within parks where the Parish or Town council were not prepared to top up the shortfall.

147. Car Park at Holmefield House: The Clerk has spoken to a local architect and he has submitted a schedule of costs for the three stages of the project.

It was resolved: To engage Compete Advance for Stage 1 up to planning permission and stage two up to awarding of contract. Stage three would be discussed at a later meeting.

148. Neighbourhood Plan Update: A meeting of the group has been arranged for the 25th January.

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149. Reports from Working Groups: None

150. Report of the Clerk:

- 1) Cricket Club renovation: The Clerk reported that a free kitchen had been donated from Howdens Joinery Suppliers and that a request from the cricket club for a donation towards the installation costs had been received
It was Resolved: Award a grant of £100 to the kitchen installation.
- 2) Barrowford Lifestyle Festival Donation: £2000 has been donated to provide an external defibrillator at the Fleece Toilets. The Clerk will order the unit as soon as possible and at write thanking the Lifestyle Festival Group.

151. Report on the Barrowford & Western Parishes Area Committee: Cllr.

Crossley reported that the detailed planning permission for the hotel at Trough Laithe had been approved subject to materials being approved sample panels are to be constructed for inspection.

152. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: County Cllr. Wakeford reported that LCC were soon to release a commissioned report regarding the future provision of services. He also informed the council that the library would be going on the market for sale.

153. Date, time & place of the next meeting: *The next meeting of the Council will be held on Wednesday the 15th February 2017 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*