

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, the 18th March 2015**

Present

Cllr. J. Begley – Chairman in the Chair

Parish Councillors

T. Titchiner	E. Jackson	P. Thompson	S. Nike	A. Stringer
A. Vickerman	R. Oliver	R O Windley	P. Maltby	J. Pope
B. Norcross				
County Cllr. C. Wakeford				

181. Declaration of Interest: Cllr. Stringer declared a pecuniary interest in the payments due to reimbursement of out of pocket payment for security equipment, and took no part in the vote.

182. Apologies: Borough Cllr. A. Beckett

183. Minutes of the Meeting of the Council Held on the 18th February 2015: Copies having been previously circulated.

It was resolved: That the minutes of the Meeting held 18th February 2015 be approved as a correct record.

184. Minutes of the Meeting of the General Purposes Committee Held 4th February 2015: Copies having been previously circulated.

It was resolved: That the minutes of the General Purposes Committee held 4th February be Noted.

185. Planning & Highway Matters:

Number	Description	Comments
13/15/0096P	Full: Erect single storey porch to front of dwelling house. 3 Middleton Drive Barrowford Nelson BB9 6BA	No Objection:
13/15/0103P	Full: Alterations to rear elevation to create patio doors at ground and first floor levels and erection of balcony at first floor. 38 Holmefield Gardens Barrowford Nelson BB9 8HH	No Objection:
13/15/0104P	Full: Erection of dormer window to rear roofslope. 15 Pasture	No Objection:

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	Lane Barrowford Nelson BB9 6ES	
13/15/0111P	Proposal: Extension of Time: Major: Extend time limit of Planning Permission 13/09/0552P for Outline: Major: Develop land as a Business Park (8.86 hectares) to provide a maximum of 21,727 m2 B1 floor space (Access and Layout details only). Land At Barrowford Road Barrowford Nelson	Comments: Barrowford Parish Council is aware that this application will probably be approved but is conscious that this is a renewal of a renewal and each time the developer states the case that there is an urgent requirement for the development of this land at that there are potential customers vying for construction work to begin. Then three years later the whole process begins again. This causes uncertainty to the near residents and does not materially benefit either the local community or Pendle Borough in general. The land banking of potential development land by large property holdings for long periods of time should where possible be resisted and maybe now is the time to either refuse permission or condition the permission that due to the number of renewals that if significant development does not take place within the life of this permission the planning authority will be minded not to further renew that permission.
13/15/0113P	Full: Demolish existing attached garage and erect a part two storey/part single storey extension to side and a single storey extension to the rear of dwelling house. 53 Barnoldswick Road Barrowford Nelson BB9 6AT	Objection: This appears to be an over development of the site with extensive extensions to two elevations and would not be in keeping with the immediate adjacent properties and would detract from the character and amenity of immediate area.
13/15/0118P	Full: Erection of a first floor side extension. 12 Hindley Court Barrowford Nelson BB9 6SA	No Objection:

186. Financial Matters: An outturn for February 2015 and the payments schedule for March 2015 having been previously circulated.

It was Resolved:

- a) That the Virements be approved.

Approved as a Correct Record.....Chairman

- b) That the Outturn be noted
- c) That payments for March 2015 of £8309.70 be made

Payments March 2015

To Whom Paid	Total
Nisbits Cattering Supplies	157.26
Jewson	76.42
Seimens	223.44
Seimens	27.46
British Gas	392.67
British Gas	103.16
J B Barnes Ltd	132.36
Citrus Office Solutions	171.51
J & M Hardware	39.29
A Hargreaves	34.50
Daisy Communications	92.39
Daisy Communications	92.95
A. Stringer	804.61
Petty cash	167.62
HM Revenue & Customs	1114.65
Wages & Salaries	4550.53
D. Lewin	55.55
I. Lord	73.33
Total	8309.70

187. Parish & town Council Audit Requirements 2014-15:

It was Resolved:

- a. To appoint Mr. Pickering as the Councils Internal Auditor for 2014-15.
- b. To approve a fee of £270.00 for the 2014-15 Internal Audit.
- c. The adoption of the Internal Audit Terms of Reference as part of the 2014-15 audit procedure.
- d. The adoption of the Internal Control and Suggested Testing document as part of the 2014-15 audit procedure.
- e. The adoption of the Effectiveness of Internal Audit document as part of the 2014-15 audit procedure.
- f. The adoption of the reviewed Councils Risk Management Policy Statement for 2014-15 as part of the procedures of the Council.
- g. The adoption of the Councils Risk Management Register for 2014-15
- h. The adoption of the Councils Asset Register as of 31st March 2015 as part of the 2014-15 audit procedure.

188. Allotment Rents: 2014 -15: To approve write off, lost income for the year and consider measures to reduce vacancy rates.

It was Resolved:

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- a. That the Council approve the write off of £1373.50 in lost rental revenue and £56.00 in uncollected arrears.
- b. That a proactive advertising campaign for Lowerclough Street be undertaken.
- c. That any necessary repairs to the timber raised beds have been accessed and a programme of repairs/replacements will be initiated within the 2015-16 budget.
- d. That those vacant plots at Lowerclough are strimmed, the weeds sprayed and sheeted over to help inhibit future weed growth.

189. Luncheon Club: Update a written report having previously been circulated:
It was Resolved: That no increase in the price of £4.60 be introduced presently.
 That further advertising, leafleting and promotion of the Luncheon Club take place.

190. Core Strategy Public Enquiry: The Clerk circulated a written report highlighting that a meeting had taken place between Cllr. Pope, the Clerk and a Planning Consultant and that due to the short timescales, statements based on the Parish Council’s previous responses be drafted and submitted before the deadline on the 20th March 2015.

It was Resolved:

- a. That the Consultants fee of £500.00 be approved.
- b. That the submitted statements be circulated with the April GP Minutes.
- c. That due to the dates of the Public Enquiry Sessions that the April Council meeting be moved from the 15th April to the 22nd April.

191. Former Wildlife Area at Rushton Street Primary School: It was reported that following Cllr. Windley’s comments the Clerk spoke to Lancashire County Council and that the appropriate amendments having been made the full licence would be drawn up.

192. Closure of Barrowford Post Office: The Clerk reported that there had been interest in running a post office within Barrowford; County Cllr. Wakeford reported that the application period with Post Office Counters had closed.

193. 55 Gisburn Road: The Clerk reported that there had been a viewing and that the viewer was seeking advice on change of use prior to considering a second viewing and would keep the council informed.

194. Holmefield House Update: None

195. Reports from Working Groups:

Cllr. Nike reported that she had attend a meeting of the Pendle Hill Landscape Partnership board as the Parish Council and Barrowford and Western Parishes representative and would keep the Council updated.

Cllr. Maltby reported on the recent Friends of Holmefield House meeting and the various activities planned.

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- 196. Report of the Clerk:** The Clerk reported:
- a. **Forthcoming Election of Parish Councillors:** The Clerk has been asked to distribute election packs to Councils for the election in May.
 - b. **Dog Fouling at Holmefield House:** The Clerk is still trying to verify the status of the field in relation to dog fouling; Cllr. Maltby has designed a notice for the field as a temporary sign until the status is clarified.
It was Resolved: To print and laminate 100 copies of the notice for the use of the Parish Council and outside groups.
 - c. **Tour of Britain Cycle Race:** The Tour of Britain will be holding a stage on the 7th September running from Clitheroe to Colne details of the route have not been finalised. The Clerk will keep the Council informed.

197. Report on the Barrowford & Western Parishes Area Committee: County Cllr. Wakeford gave a brief report.

198. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:

County Cllr. Wakeford reported that the County Council had:

- **Approved its budget.**
- **Increased the lead time on potholes in the road from 10 days to 20 days**
- **That there would be significant reductions in Library provision with some employed staff being replaced by voluntary unpaid staff and some smaller libraries closing.**
- **That the Youth Offending Team was to be finished**
- **That a square of land at Carr Hall had been adopted and would be brought up to highway standard.**

199. Date, time & place of the next meeting: *The next meeting of the Council will be held Wednesday the 22nd April 2015 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*

Approved as a Correct Record.....Chairman