

**Barrowford Parish Council
Holmefield House
Gisburn Road, Barrowford,
Lancashire
To all Councillors
Meeting of the Council**

You are hereby summoned to attend a Meeting
of the above Council to be held at Holmefield House on Wednesday 18th March 2015 at
7.00 p.m. when the following items of business will be discussed.
N.B. A Public Question Time will precede the meeting for a maximum of fifteen minutes.



I. A. Lord
Clerk to the Council
AGENDA

- 1. Declaration of Interests:**
Members are reminded of the legal requirements concerning the declaration of interests. A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any vote taken on the matter at the meeting.
- 2. To Receive Apologies for Absence:** Resolve to accept apologies.
- 3. Minutes of the of the Meeting of the Council Held 18th February 2015:** That
Enc. the Minutes of the meeting of the Meeting of the Council held on the 18th February 2015, copies having been circulated, be approved as a correct record and signed by the Chairman.
- 4. Minutes of the General Purpose Committee:**
Enc. That the minutes of the General Purposes Committee held on the 4th February 2015, copies having been circulated, be noted.
- 5. To Discuss the Council's Response to the Following Planning, Highway and Appeal Applications and Notices:**
13/15/0096P: Full: Erect single storey porch to front of dwelling house.
3 Middleton Drive Barrowford Nelson BB9 6BA
13/15/0103P: Full: Alterations to rear elevation to create patio doors at ground and first floor levels and erection of balcony at first floor. 38
Holmefield Gardens Barrowford Nelson BB9 8HH
- 6. Financial Matters:**
Enc a. To approve any virements highlighted in the Outturn for February 2015 attached and note the outturn.
Enc a. To consider payments for March 2015 to be made as highlighted on the payment list attached.
- 7. Parish & town Council Audit Requirements 2014-15:**
a. To appoint Mr. Pickering as the Councils Internal Auditor for 2014-15.

- Enc. b. To approve a fee of £270.00 for the 2014-15 Internal Audit.
 - Enc. c. The adoption of the Internal Audit Terms of Reference as part of the 2014-15 audit procedure.
 - Enc. d. The adoption of the Internal Control and Suggested Testing document as part of the 2014-15 audit procedure.
 - Enc. e. The adoption of the Effectiveness of Internal Audit document as part of the 2014-15 audit procedure.
 - Enc. f. The adoption of the reviewed Councils Risk Management Policy Statement for 2014-15 as part of the procedures of the Council.
 - Enc. g. The adoption of the Councils Risk Management Register for 2014-15
 - Enc. h. The adoption of the Councils Asset Register as of 31st March 2015 as part of the 2014-15 audit procedure.
8. **Allotment Rents: 2014 -15:** To approve write off, lost income for the year and consider measures to reduce vacancy rates.
- Enc.
9. **Luncheon Club:** Update on
- Enc.
10. **Core Strategy Public Enquiry:** Update
11. **Former Wildlife Area at Rushton Street Primary School:** Update
12. **Future Arrangements for the Post Office:** Any further update's to be given at the meeting.
13. **55 Gisburn Road:** To consider the options for the disposal of 55 Gisburn Road.
14. **Holmefield House:** Progress Report
15. **Reports from Working Groups:** Update for information only.
16. **Report of the Clerk:** Update on recent relevant matters for information only.
17. **Report on the Barrowford and Western Parishes Area Committee Meeting:** For information only.
18. **To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** For information only.
19. **Date, time & place of next meeting:** *Date of Next Council Meeting 15th April 2015.*