

## Report of the Clerk

- 1. Mr. Hall Letter:** The Clerk has received a letter from Mr. Hall requesting information. The Clerk has forwarded copies to both the Chair and Vice Chairman and responded to Mr. Hall explaining that due to the wide and varied requests for information it may take some time to gather the information. The Clerk has sought advice regarding certain questions relating to the Council's employees and the possibilities of breaching the Data Protection Act.
- 2. Interest Charges from Pendle Borough Council:** The Clerk enquired about the interest charges on the purchase of Holmefield House some time ago and after formally writing and requesting that the interest be rescinded it is to be decided at the Executive Meeting tomorrow night where a report highlighting the Parishes request will be decided.
- 3. 55 Gisburn Road:** The sale is being dealt with by the council's solicitors.
- 4. Best Kept Garden Presentation Night:** The presentation night will be held Wednesday 26<sup>th</sup> August with the presentation starting at 8pm light refreshments will be served.
- 5. Friends of Holmefield House:** Car Boot Sale 12<sup>th</sup> September pitches are £5.00 if you want a pitch contact Linda Crossley.

## Agenda Item 15

Dear Clerk

You are invited to join a **countywide Sign Posting Project**, which involves surveying all the points where public rights of way meet, or cross a tarmac road and where necessary arranging for repair or replacement of signposts ensuring that public rights of way are easily identifiable. If you are already a valued partner in the **Public Rights of Way – Local Delivery Scheme** this project would be **separate** to any reports we may send you as part of the existing scheme.

***To take part in the project we need the following from you:***

- **volunteer(s)** to visit all the points identified where public paths meet roads – this might be done most conveniently by cycling along the roads to each of the identified points
- **digital photographs** of existing signposts or lack of (please remember to look in overgrown hedges, **lying in the ditch** or on the opposite side of the road)
- identification of **any** urban ones that are so obvious they do not need doing
- **a completed copy of** the attached schedule identifying the type of work required e.g. erecting, repairing, straightening, renewing faded or broken chevrons/fingers.

***In return we will provide:***

- an electronic copy of maps showing the points where public paths meet roads within the parish
- any necessary guidance

***On receipt of the completed schedule/digital photographs the following options are available:-***

- **Lancashire County Council** can arrange for the work to be carried out
- **Volunteers** can undertake the work and payment will be made via the parish council or constituted community group (providing they have the necessary skills to undertake the work).
- Contractors can undertake the work on your behalf (payment arrangements as per volunteers via the parish council).
- **Mixture** - It is recognised that the full schedule may be too much for many volunteer groups to implement so you may prefer to arrange for some to be done by volunteers and the remainder by a contractor. Same payment arrangements as above.
- **All necessary materials will be provided.**

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The difference between the Local Delivery Scheme and this project is that it offers a proactive option to ensure the Public Rights of Way network **signage is in good condition throughout the parish**. It will give you an opportunity to plan a schedule of works instead of **reacting to any reports** via the scheme.

I have attached the schedule and signpost instructions - I will be happy to address any questions or comments you may have about the project.

Regards

Linda Andersen – Parish Delivery Officer