

**Minutes of the Meeting of Barrowford Parish Council  
Held at Holmefield House Gisburn Road Barrowford  
On Wednesday, 17<sup>th</sup> June 2015**

**Present**

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

T. Titchiner	E. Jackson	S. Nike	A. Stringer
A. Vickerman	B. Norcross	R O Windley	
Cllr. C. Wakeford	Cllr. L. Crossley	S. Sunderland	L. Threlfall

**37. Co-optation of Mr. Gibson and Mr. Waddington as Councillors for Carr Hall Ward and Higherford Ward Respectively:** Cllr. Gibson was formerly co-opted onto the council and signed his Acceptance of Office. Cllr. Waddington was delayed and arrived later when he was formally accepted and signed his Declaration of Office.

**38. Declaration of Interest:** None

**39. Apologies:** Cllr. P. Thompson

**40. Minutes of the Annual Meeting of the Council Held on the 20<sup>th</sup> May 2015:**  
Copies having been previously circulated.  
**It was resolved:** That the minutes of the Meeting held 20<sup>th</sup> May 2015 be approved as a correct record.

**41. Minutes of the Meeting of the General Purposes Committee Held 1<sup>st</sup> April 2015:**  
Copies having been previously circulated.  
**It was resolved:** That the minutes of the General Purposes Committee held 1<sup>st</sup> April be Noted.

**42. Planning & Highway Matters:**

Number	Description	Comments
13/15/0251P	Full: Erection of dormer to rear roof slope and two roof lights to front. 28 Bedford Street Barrowford Nelson BB9 6DA	<b>Objection:</b> The proposed dormer is of an inappropriate design and scale and will detract from the aims and visual amenity of The Carr Hall Conservation Area and destroy some of the unaltered appearance of the terrace features that the Conservation Area was set up to preserve.
13/15/0243P	Full: Erection of one 3-bed terraced house. Land	<b>No Objection:</b> But concerns regarding interruption of sight lines when egressing

Approved as a Correct Record.....Chairman

	Adjacent 16 Garnett Street Barrowford Nelson BB9 8PA	Garnett Street on to Lowerclough Street
13/15/0255P	Full: Erect single storey extension and dormer to rear and roof lights to front. 22 Carr Hall Road Barrowford Nelson BB9 6BX	<b>Objection:</b> The proposed dormer is of an inappropriate design and scale and will detract from the aims and visual amenity of The Carr Hall Conservation Area and destroy some of the unaltered appearance of the terrace features that the Conservation Area was set up to preserve.
13/15/0260P	Listed Building Consent: Replace existing wood framed windows to UPVC double glazed windows.195 Gisburn Road Barrowford Nelson BB9 6JD	<b>Objection:</b> It is against Planning policy to replace wooden window frames with PVC on listed properties of this age, regardless of neighbouring properties having windows of either an inappropriate design or material. These presumably were carried out without either Listed Building Consent or advice from the Conservation Officer.

**43. Financial Matters:** The relevant paperwork having been previously circulated.

**It was Resolved:**

- a. To note the Outturn for May 2015
- b. To approve payments of £24,959.07 for June 2015

**Payments June 2015**

<b>To Whom Paid</b>	<b>Total</b>
Zurich Municipal	2467.57
Springwood Nursery	1602.38
British Gas	54.55
Pendle Borough Council	13625.00
Travis Perkins	49.76
Lanlee Fencing Supplies	39.50
Seimens	223.44
Seimens	27.46
JB Barnes Ltd	72.60
Daisy Communications	93.80
Daisy Communications	92.32
Daisy Communications	92.22
British Gas	235.65
David J Tatham	480.00
Petty Cash	95.17
HM Revenue & Customs	973.83
D. Lewin	59.40
I. Lord	53.24
Wages & Salaries	4621.18
<b>Total</b>	<b>24959.07</b>

Approved as a Correct Record.....Chairman

**44. Approval of Accounts 2014-15:**

**It was Resolved:**

- 1) That the Annual Return to the Auditor be approved.
- 2) That the Statement of Assurance had been read understood and approved.
- 3) That the Significant Differences Explanatory Notes be approved

**45. The Fleece Public Convenience's:** A report having previously circulated.

**It was Resolved:**

- 1) To take over the running of the toilets and the freehold of the building from Pendle Borough Council if the Executive approves the transfer.
- 2) That further operational and policy matters be discussed at a future meeting if the takeover is approved.

**46. Toilet at the Bowling Pavilion:** A report having previously circulated.

**It was Resolved:**

- 1) That subject to the successful grant application by the Friends of Barrowford Memorial Park and the granting of a contribution towards the initial costs for 2015-16 by the Friends Group that Barrowford Parish Council will carry out the cleaning and routine maintenance of the new public convenience located within the Bowling Pavilion at Barrowford Memorial Park

**47. Core Strategy Update:** A report having previously been circulated.

Clerk gave an update and reported that he would probably have a draft report in time for the July GP meeting.

**48. Parish Newsletter and Web Site:** The Chairman Cllr. Oliver reported that there had been a meeting of the Chairs and Vice Chairs with the Clerk to start preparing a newsletter for delivery in early July. The Clerk reported that he would try and have a proof copy to send out with the GP agenda's. Cllr. Stinger said he had been working on the web site and that some of the content still needed updating and rewriting.

**49. 55 Gisburn Road:** The Clerk reported that the Estate Agent was conducting a viewing later in the week and that he would report any progress at the GP Meeting.

**50. Holmefield House Update:** Nothing to report.

**51. Reports from Working Groups:** None

**52. Report of the Clerk:** The Clerk reported that Peel Investments had booked Holmefield House for a public display relating to the Strategic Housing Site at Trough Laithe. This would be between the hours of 1pm and 8pm on Wednesday the 24<sup>th</sup> June 2015.

Approved as a Correct Record.....Chairman

**53. Report on the Barrowford & Western Parishes Area Committee:** The Chairman gave a brief verbal report.

**54. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** None

**55. Date, time & place of the next meeting:** *The next meeting of the Council will be held on Wednesday the 15<sup>th</sup> July 2015 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*

Approved as a Correct Record.....Chairman