

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday 21st June 2023**

Present

Cllr. A. Stringer – Chairman in the Chair

Parish Councillors

S. Nike	R. Knott	M. Waddington	J. Gibson	T. Titchiner
R. Oliver	C. Ashton	Manzar	L. Ashworth,	
Borough Cllrs.	D Gallear			

33. Declaration of Interest:

34. Apologies: Cllr. P Thompson

35. Minutes of Meeting of the Council Held on the 17th May 2023: Copies having been previously circulated.

It was Resolved: To adopt the minutes as a true record.

36. Planning Applications, Tree Orders and Highway Matters:

Number	Detail	Comments
23/0391/HHO	Full: Erection of a detached garage. Trough Laithe Farm Wheatley Lane Road Barrowford	No Objection

37. Policing & Crime Update: PCSO A. Fielding gave an update on recent events which included:

- Safety concerns of swimming in the waterfall and vandalism of the adjacent planters,
- Safety concerns regarding the recent pub walk.
- Free bike tagging scheme.

38. Financial Matters: The payment schedule, Outturns having been previously circulated.

It was Resolved:

- a. Virements for May be Approved
- b. Outturn for to the 30th May 2023 be noted
- c. To approve payments of £22,544.37 for June 2023.
- d. To approve payment of the LGA pay offer until a final settlement is resolved.

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39. Conclusion of Internal Audit: Documents having previously been circulated.

It was Resolved:

- a. To note the Completed Checklist
- b. To approve the Internal Auditors Report and incorporate any recommendations into the 2023-24 Year End Accounting.
- c. To Note the Completed Agar Section 3

40. Approval of Accounts 2022-23:

It was Resolved:

- a. That the Statement of Assurance contained in Section 1 of the AGAR had been read understood and the replies Approved.
- b. To approve the Figures in Annual Return Section 2 of the AGAR
- c. To Approve the Significant Differences and the Clerks Explanatory Notes
- d. To Approve the Yr. End Bank Reconciliation
- e. To Approve the Reconciliation between box 7 & 8 of Section 2 of the AGAR

41. Report of the Clerk:

1) **Local Plan:** An 8-week public consultation begins on Friday 23rd June 2023 and will run until the 18th of August. The Council will need to scrutinise the Local Plan.

It was Resolved: To engage the services of Fitzgerald Planning Services to give an overview of the impact of the proposed Local Plan on Barrowford and assist in compiling the Councils Response.

2) **Asbestos Removal:** The Clerk has arranged for the removal of asbestos sheeting from Pasture Lane No.2 this will be done next week.

3) **Vandalism of Planters:** Several planters adjacent to the waterfall have had the plants thrown in the river, this is believed to have been carried out by the kids swimming in the river. This was covered in PCSO Fielding's report.

4) **Alcohol Control Zone:** The zone which covers Gisburn Road, the Park and areas of the village has to be renewed every 3 years.

It was Resolved: That the Clerk write to Mr. Horsley.

5) **Annex at Holmefield House:** Work has started on the extension to the annex.

6) **Friends of Holmefield House:** The AGM of the group will be held on the 3rd July 2023 at Holmefield House.

7) **Friends of Barrowford Memorial Park:** The AGM of the group will be held on the 10th July 2023 at Holmefield House.

42. Report on the Barrowford and Western Parishes Area Committee Meeting:

Cllr. Oliver gave a verbal report regarding the meeting.

43. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: No reports.

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- 44. Date, time & place of next meeting: *Annual Meeting with the Public followed by the Annual Council Meeting Starting at 7pm 19th July 2023 at Holmefield House Gisburn Road Barrowford.***