

Agenda Item 3

**Minutes of the Annual General Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 17th July 2019**

Present

Cllr. A. Stringer – Chairman in the Chair

Parish Councillors

T. Titchiner	R. Oliver	M. Waddington	K. Turner	L. Peake
A. Vickerman	S. Nike			

51. Declaration of Interest: None

52. Apologies: Cllrs. J. Gibson, M. Iqbal

53. Minutes of the Meeting of the Council Held on the 19th June 2019: Copies having been previously circulated.

It was resolved: That the minutes of the Meeting held 19th June 2019 be approved as a correct record.

54. Planning & Highway Matters:

Number		Comments
19/0424/HHO	Full: Erection of single-storey extension to rear and two-storey extension to side (Northeast). 13 Mint Avenue Barrowford Nelson	No objection to an extension but the Council would like to see the retention of a space between the extension and the boundary to allow routine maintenance.
19/0392/HHO	Full: Demolition of existing PVC porch and erection of new oak, stone and glass porch to front of house. 16 Pasture Lane Barrowford Nelson	No Objection:
19/0477/VAR	Full: Variation of Condition: Vary Condition 8 of 16/0621/FUL to extend the permitted hours of use of the outdoor seating area to 10pm. The Lounge Barrowford 79-81 Gisburn Road Barrowford Nelson	Objection: The Parish Council feels that the times stipulated in the current condition 8 protect the amenity and enjoyment of local residents and any variation will have a detrimental effect amenity and enjoyment on local residents
19/0445/HHO	Full: Partial demolition of conservatory, erection of single storey extension to side (East), erection of part single, part two	No objection:

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	storey extension to side (West) and rear, with balcony and re-roofing of dwelling (Amended Scheme).72B Carr Hall Road Barrowford Nelson	
19/0468/HHO	Full: Retention of single storey rear extension with balcony. 42 Gisburn Road Barrowford Nelson Lancashire BB9 8NG	The Parish Council has no objection to a small scale ground floor extension but has grave concerns about the use of the roof at 1 st floor level as a balcony. The concerns relate to privacy issues in the adjoining properties. The balcony will give a line of sight into windows on the two adjacent properties which at 1 st floor level would not normally be the case. If the Council is minded to approve the application as it stands Barrowford Parish Council would not support the application and object on the grounds stated.
19/0483/HHO	Full: Erection of single storey side and rear extension following demolition of garage. 39 Barnoldswick Road Barrowford	No Objection:
19/0482/TCA	Remove four Leylandii to the rear of the property. Crowtrees Barn Foreside Barrowford Nelson Lancashire BB9 6AB	For Information Only

55. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. Approve Virements for June 2019
- b. To note the Outturn for June 2019
- c. To approve payments of £9,169.95 for July 2019

Payments July 2019

To Whom Paid

The Old Baths Trading Company	456.00
Janice Taylor	450.00
Wages & Salaries	5264.60
D. Lewin	42.90
I. Lord	53.24
HM Revenue & Customs	1116.76
Nest	266.26
Peninsular	108.00
Petty Cash	198.52
Sharp Business Systems	17.87

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J & M Hardware Ltd	45.56
J B Barnes Ltd	703.72
Waterplus	163.34
Waterplus	106.20
Waterplus	-106.20
Waterplus	96.91
Daisy Communications	-87.60
Daisy Communications	85.49
Barrowford Safe & Lock Services	15.98
Luncheon Club	172.40
Total	9169.95

56. Transfer of Barrowford Memorial Park: The Leader of Pendle Borough Council Cllr. Iqbal responding to a question at their last meeting stated that the Park and Heritage Centre would be transferred on the 1st September 2019. The question of the Parish Council appointing a solicitor to act on our behalf was raised.

It was Resolved: To appoint a solicitor to act on the Councils behalf.

57. Neighbourhood Plan Update: Cllr. Stringer reported that the Examiner had queried the origin of the map relating to Green Infrastructure and after discussions with Planning Policy it is recommended to adopt their newly drafted Green Infrastructure Map.

It was resolved: To use the new map.

58. Reports from Working Groups: None

59. Report of the Clerk:

- 1) BWPAC Grant Application:** Barrowford PC has been awarded £3,000 towards refurbishment of the lights at Fountain Square. The Clerk is in the process of contacting the relevant officer at Together Housing to progress the work.
- 2) Best Kept Garden Competition:** As of 16th July the Council has received 19 individual entries covering 34 class entries. Judging will take place Saturday 27th July meeting at Holmefield House at 10am.
- 3) Public Space Protection Orders (three year review & renewal):** Pendle have started their public consultation on the proposed draft renewal. Appendix 1 shows the email with copies of the old order and the proposed new order. The Council needs to respond by the 9th August 2019.
- 4) HRAG Meeting:** A meeting was held last night; the Chairman gave a brief overview.
- 5) Former Belgarth Nursing Home:** The Clerk received an email from a concerned resident over children using the building as a playground. The Clerk responded and forwarded the email to Borough Councillors and officers at Pendle. The Clerk has requested that the building be added to the Problem Building List.
- 6) Barrowford in Bloom and Environmental Group:** The Clerk asked Pendle BC if they had the original deeds for the Fleece Toilets to try and establish ownership of the wall and railings. Pendle BC contacted the Clerk last week to say they had contacted

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Lancashire CC about ownership and maintenance responsibility and they would get back to the Clerk when they have had a response from LCC. The Clerk has emailed Mrs. J. Roscoe giving her a brief update; the item will be added to a later agenda for discussion and decision when ownership and responsibility for the railings is determined.

- 7) **Trees & Shrubbery at Broadway:** The trees and bushes need a significant pruning as each year they are encroaching further onto the grassed areas. The work needs to be carried out by someone with the correct experience in pruning. The Clerk is meeting a Barrowford contractor for an initial estimate.
 - 8) **Victoria Park:** Cllr. Oliver reported that the waste bins were not being emptied the Clerk has phoned Pendle and also spoken to Cllr Nike regarding the bins in Barrowford Park. Bin emptying seems to be sporadic across both parks and the Clerk has emailed Mr. Roberts regarding the situation and had just received an email stating that the matter was being looked into.
- 60. Report on the Barrowford & Western Parishes Area Committee:** Cllr. Turner reported that the Area Committee had set aside £4,000 of its budget for capitol grants to community groups.
- 61. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** None
- 62. Date, time & place of the next meeting:** *The next meeting of the Council will be held on Wednesday the 21st August 2019 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*