

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 24th August 2016**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

B. Norcross	K. Turner	M. Waddington	S. Nike	T. Titchiner
A. Vickerman	A. Stringer			
Cllr. L. Crossley	Mr M. Demaine			

72. Declaration of Interest: None

73. Apologies: R O Windley, G. Gibson, Cllr. C. Wakeford

74. Minutes of the Meeting of the Council Held on the 20th July 2016: Copies having been previously circulated.

It was resolved: That the minutes of the Meeting held 20th July 2016 be approved as a correct record.

75. Planning, Appeals & Highway Matters:

Number		Comments
16/0517/FUL	Full: Erection of one 4-bed terraced house (Re-Submission). Land Adjacent 16 Garnett Street Barrowford.	Objection: Other Statutory Consultee's responses raise concerns: United Utilities: Is the easement required for the water main (not shown on any of the plans) provided? Environmental Agency: Do the submitted plans take into account the Flood mitigation measures to be set by condition? LCC Highways: How will the lack of three parking spaces required for a four bedroomed house be addressed? Parish Council: Taking on board the above considerations in particular the Environmental Agency floor level requirements how can a house built to the same scale height and roof pitches as the abutting terrace whilst retaining adequate ceiling heights on the ground and first floor? The submitted drawings show height and roof pitch the same as the abutting terrace, but to meet the proposed condition whilst retaining the attic bedroom could mean that this building could would need to be considerably taller than the rest of the terrace. The Parish feel that given

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		the number of problems the addition of a bedroom in the attic is a step too far as it restricts raising the first floor ceiling into the loft space accommodating the raise in ground floor level. The additional parking space required is problematic as on road parking is at a premium. The angular nature and close proximity to the junction of Garnett Street and Lowerclough Street of the proposed off road parking space would make ingress and egress difficult particularly if directly onto Lowerclough Street which although a side street services a large industrial complex.
16/0498/HHO	Full: Erection of a single Storey extension to rear. 4 Holden Close Barrowford Nelson	No Objection:
16/0557/OUT	Outline: Erection of detached dwelling (access and layout only) Land To Rear Of 1 Bank Fold Bankhouse Mews Barrowford	<p>Objection:</p> <p>This application is not significantly different from the previous application the Council's objection are still valid and equally apply to this application:</p> <ol style="list-style-type: none"> 1) Insufficient off road parking at one space indicated. 2) Limited access would necessitate either reversing into or out of the proposed parking space on to Bankhouse Mews at a position less than 6-8m from the junction with Gisburn Road. <p>Insufficient on street parking to compensate for lack of off road parking due to the fact that there are parking restrictions on Bankfold. No parking on Gisburn Road abutting the site and the fact that any parking along the curtilage abutting Bankhouse Mews would be compromised by the proposed entrance position.</p>

76. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. Approve Virements for July as highlighted in the outturn.
- b. To note the Outturn for July 2016
- c. To approve payments of £21266.07 for August 2016

Payments August 2016

To Whom Paid	Total
Wages & Salaries	5678.40

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D Lewin	105.60
I. Lord	66.24
HM Revenue & Customs	1512.94
Petty Cash Luncheon Club	21.92
Petty Cash	86.25
SDL Group	383.93
J B Barnes	59.02
Citrus Office Solutions	114.10
Copifax Ltd	28.32
United Utilities	174.05
Pendle BC	12500.00
J & M Hardware	10.20
Daisy Communications	76.21
Wildlife Trust	50.00
Multicare Mobility	192.00
CPRE	36.00
British Gas	46.49
Barrowford Safe & Lock Services	24.48
Luncheon Club	99.92
Total	21266.07

77. Barrowford Library: A report based on the information received from LCC having previously been circulated.

It was Resolved: That Barrowford Parish Council does not wish to progress its expression of interest with Lancashire County Council as it is not in a position to take over the running of the library.

78. Recommendations of the Human Resource Working Group: Report previously circulated.

It was resolved: Enter into a five year agreement with Peninsula to advise and assist in employment matters at the annual fee of £1,080 plus vat.

79. Provision of Automated External Defibrillators (AED's) Update: An updated report circulated this item deferred from previous meeting for further information and decision.

It was Resolved:

That the Council allows the installation of an AED to the Fleece Public Toilet on the following conditions:

1. That the AED and Support Package is either the one highlighted in the initial report or one that offers the same service/insurance package or better.
2. That the AED and its support package is funded predominately from outside funding. (Over 75%) not including installation.
3. That installation costs and future utility costs are met by the Council.
4. That monitoring and inspection is discussed with other interested parties and a suitable scheme is in place prior to installation.
5. That insurance needs to be further investigated including any NHS scheme and adequate insurance is in place prior to the installation of the AED.

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80. Waste Storage to the side of 117 Gisburn Road: Report having previously circulated. Mr. Demaine spoke regarding his concerns as a near resident.

It was Resolved: That the Clerk seeks the necessary changes to the Condition on the deed and in conjunction with the owner of 117 Gisburn Road designs a scheme with plans and costings for the proposed storage area, whilst taking into consideration neighbour comments and submits to a future meeting for Council approval.

81. Barrowford Cricket Club: The Clerk gave a brief update outlining grant applications and progress.

82. Neighbourhood Plan Update: Cllr. Turner reported that the Consultation had three more days to run and although responses have been few what has been received has been informative. Following the next meeting a structured plan would begin to be tabulated.

83. Best Kept Garden Competition 2016: The Clerk reported that the Presentation night would be held at 7.30pm on Wednesday 31st August. The Clerk thanked Cllrs. Oliver, Nike and Vickerman and Mrs Lord for their efforts in judging the competition.

84. Reports from Working Groups: None

85. Report of the Clerk:

1. Bus Shelters: The Clerk gave a brief progress report.

2. Higherford Residents Action Group: The Clerk has received the following email:

Iain Hi, hope you are well. Can I please raise a couple of questions with you? Firstly, Nicky Nook bus shelter. What are the Parish Council's plans for this? There is a crack in the back wall and the guttering is missing at the front. The latter means passengers get wet when it rains and they are boarding a bus. Secondly, we are seriously considering placing some planters on the river wall between the Toll House and just passed the Bank Fold junction (the section with a flat top). We have communicated with the Highways people who are OK with the idea and we are hoping to match your planters further down Gisburn Road, although they will have to be smaller as the wall is narrower. We are not clear how many planters yet but it could be 20 or so. A few questions arise?

- Would the Parish Council consider adding them to your existing planting schedule and watering routine in the future? In this way there could be consistency of planting right into Higherford? I am certainly concerned about the ongoing "maintenance liability" for a small voluntary group. Our contribution would then be the capital outlay (not insignificant) for the planters themselves of course.
- If this is not acceptable to the Parish Council then would you consider giving us your plants at the end of the season as I understand they can be

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kept over winter and replanted in the spring. We understand that you throw away all your plants in the autumn, is this correct?

Thirdly, are you aware who is responsible for pruning the large fir tree at the very front of Dicky Nook, the one with the Christmas lights in it. The problem is that the lights cannot be seen at Christmas as the tree has grown so much. Is this tiny plot of land still in Pendle Council's ownership?

Sorry to burden you with all these queries but your help would be very gratefully received.

Higherford Residents Action Group

The Clerk gave a response to the problems highlighted

- 3. Land at Broadway Place:** Pruning has been carried out by a local company on behalf of the Barrowford Lifestyle Event Group. The work has been carried out sympathetically with most shrubbery being reduced in size or scale. The Clerk has received no complaints and a letter of thanks will be drafted from the Council thanking the Lifestyle Event Group.

It was resolved: That the Clerk:

- 1) Writes a response to the HRAG expanding his responses
- 2) That due to the time of year and urgency that the work be carried out in suitable weather that the work required on the Christmas decorations be carried out using the existing Festive Decoration budget.
- 3) That a letter of thanks is sent to the Barrowford Lifestyle Event thanking them for the work carried out at Broadway.

- 86. Report on the Barrowford & Western Parishes Area Committee:** Cllr. Crossley reported that the appeal against refusal of planning permission at Sandy Hall Lane had been dismissed.

- 87. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** None

- 88. Date, time & place of the next meeting:** *The next meeting of the Council will be held on Wednesday the 21st September 2016 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*