

## Agenda Item 10

### Minutes of the Meeting of Barrowford Parish Council Held at Holmefield House Gisburn Road Barrowford On Wednesday, 20<sup>th</sup> April 2016

#### Present

Cllr. R Oliver – Chairman in the Chair

#### Parish Councillors

J. Gibson                      E. Jackson                      R. O. Windley                      S. Nike                      T. Titchiner  
B Norcross                      M. Waddington                      P. Thompson  
Cllr. C. Wakeford

- 1. Declaration of Interest:** None
- 2. Apologies:** Cllrs. A. Stringer, A. Vickerman, K. Turner
- 3. Minutes of the Meeting of the Council Held on the 16<sup>th</sup> March 2016:** Copies having been previously circulated.  
**It was resolved:** That the minutes of the Meeting held 16<sup>th</sup> March 2016 be approved as a correct record.
- 4. Minutes of the General Purpose Committee:** copies having been circulated.  
**It was resolved:** That the Minutes of General Purposes Committee held on the 2<sup>nd</sup> March 2016 be noted
- 5. Planning & Highway Matters:**

Number		Comments
16/0123/HHO	Full: Erection of a single storey extension to the rear 5 Holt Square Barrowford Nelson.	<b>Objection:</b> Although a smaller more sympathetic extension may be acceptable the size and scale of the proposed extension would dominate the existing cottage and reduce the character of this property, which is both within the Higherford Conservation Area and abutting older listed cottages in one of the last intact squares left in the village.
16/0277/HHO	Full: Lift roof of property to create first floor, erection of two storey extension to front and external alterations. 4 Sandy Hall Lane Barrowford Nelson	<b>Objection:</b> The design scale and massing of converting a bungalow into a two storey dwelling would adversely affect the setting and character of the Carr Hall Conservation Area and reduce the visual amenity and setting of the adjacent greenbelt.

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- 6. Financial Matters:** The relevant outturn and payment schedule having been previously circulated.

**It was Resolved:**

- a. To note the Outturn for March 2016
- b. To approve payments for April 2016 of £12,316.62

**Payments April 2016**

<b>To Whom Paid</b>	<b>Total</b>
Petty Cash Office/Luncheon Club	320.00
L. Stansfield Plastering	180.00
Edmundson Electrical Ltd	360.13
GAP Ltd.	2042.64
Mr. A. Hargreaves	952.00
J B Barnes Ltd	65.69
United Utilities	74.04
E-on	30.46
Option Hygiene	29.28
Travis Perkins	86.58
United Utilities	206.31
Jewson	213.30
Copifax	36.06
Eon	94.15
J & M Hardware	1.92
Daisy Communication	94.03
Dewhurst Decorating Supplies	26.45
Pendle Borough Council	81.94
LITE	1500.00
United Utilities	113.73
United Utilities	12.95
United Utilities	204.33
Petty Cash	129.77
HM Revenue & Customs	993.63
Wages & Salaries	4657.19
D. Lewin	63.80
I. Lord	66.24
Total	12316.62

- 7. Neighbourhood Plan Progress Report:** Cllr. Oliver gave a brief report informing the Council that approximately 170 invites had gone out to local businesses and retailers inviting them to an informal discussion regarding the Neighbourhood Plan to be held on Monday 9<sup>th</sup> May. The Clerk reported that the OS Mapping licence had been applied for and approved.
- 8. Sale of 55 Gisburn Road:** The Clerk reported that completion was expected in early May.

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### 9. **Resolution on Notice from Cllr. Windley to table the following resolution:**

"In view of the changing National Weather scene, the recent extensive flooding in Barrowford and the approval of the Outline Planning Application for 500 houses on the riverside, the Parish Council calls upon Pendle Borough Council to commission a completely independent Flood Risk and Flood Management Survey.

This should cover the water courses through Barrowford and the Lomeshaye Business Park and identify such amelioration measures that are necessary to address the concerns of Barrowford's residents and local businesses.

The costs of this should be recovered from the financial benefits to the Borough Council set down in the Developers Planning Application documents".

**It was Resolved:** To adopt the resolution.

10. **Barrowford Cricket Club:** The Clerk gave a verbal report on the progress of the works being undertaken stating that although the works would not be completed before the first match this weekend sufficient works had been carried out to enable use of the changing rooms and that work would progress over the coming weeks.

### 11. **Reports from Working Groups:** None

### 12. **Report of the Clerk:**

- 1) **Bowling Pavilion Toilets:** Sometime between Sunday 17<sup>th</sup> April and Monday 18<sup>th</sup> April, someone smashed the coin operated system and probably stole less than £10 whilst doing £2500 worth of damage. The Clerk has reported the matter to both the Police and Pendle Borough Council.
- 2) **Defibrillators:** Cllr. Jackson is going to find some information on defibrillators and would like the item added to the May agenda.
- 3) **Parish Newsletter:** It is hoped to produce a newsletter for delivery in mid-May highlighting the Neighbourhood Plan and other recent events.
- 4) **Annual Meeting with the Electorate and AGM of the Council:** This year's meeting will take place on the 18<sup>th</sup> May 2016.
- 5) **May GP Meeting:** Due to insufficient items and given that it is the day before the local elections the Clerk recommends that the GP Meeting in May is cancelled.

**It was Resolved:** To cancel the May GP Meeting.

13. **To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** Cllr. Nike gave a short update on the BWPAC Meeting. County Cllr Wakeford reported that as part of the recent Electoral Commission changes in future county elections Higherford would be in the same division as the rest of Barrowford. The request for a school crossing at Rushton street had not been included in this year's works programme and that the list of libraries being considered for closure would be discussed after the 10<sup>th</sup> May. At Pendle level Cllr. Wakeford reported that Pendle BC Flood Policy was being reviewed by the Scrutiny Committee other forthcoming topics for review include the way the upper tier of local

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government responds to major planning applications and how section 106 agreements on major developments are sought.

- 14. Date, time & place of the next meeting:** *The next meeting of the Council will be the Annual Meeting with the Public followed by the AGM of the Council and will be held on Wednesday the 18<sup>th</sup> May 2016 starting at 7pm at Holmefield House Gisburn Road Barrowford.*