

### Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council  
Held at Holmefield House Gisburn Road Barrowford  
On Wednesday, 21<sup>st</sup> October 2015**

**Present**

Cllr. R Oliver – Chairman in the Chair

Parish Councillors

J. Gibson                      E. Jackson                      P. Thompson                      S. Nike                      A. Stringer  
A. Vickerman                      M. Waddington                      K. Turner                      R. O. Windley  
Cllr. L. Crossley

**105. Declaration of Interest:** None

**106. Apologies:** Cllr. T. Titchiner, B. Norcross

**107. Minutes of the Meeting of the Council Held on the 16<sup>th</sup> September 2015:**  
Copies having been previously circulated.  
**It was resolved:** That the minutes of the Meeting held 16<sup>th</sup> September 2015 be approved as a correct record.

**108. Minutes of the General Purpose Committee:** copies having been circulated.  
**It was resolved:** That the Minutes of General Purposes Committee held on the 2<sup>nd</sup> September 2015 be noted

**109. Planning & Highway Matters:**

Number		Comments
13/15/0467P	Full: Creation of 15 off-street parking spaces, creation of communal garden areas with paved areas and landscape. Land at Fountain Square Barrowford BB9 6EJ	<b>No Objections:</b>
13/15/0484P	Full: Erection of two storey extension to side and single storey extension to rear. Fulshaw View Pasture Lane Barrowford BB9 6QZ	<b>No Objections:</b>
13/15/0493P	Full: Erection of single storey side and rear extension to form granny annexe and erect porch to front elevation. 50 Higher Causeway Barrowford Nelson BB9 8QJ	<b>No Objections:</b>

### Agenda Item 3

**110. Financial Matters:** The relevant outturn and payment schedule having been previously circulated.

**It was Resolved:**

- a. To approve the virements highlighted in the September Outturn
- b. To note the Outturn for September 2015
- c. To approve total payments of £9487.96 for October 2015

**Payments October 2015**

<b>To Whom Paid</b>	<b>Total</b>
Aldrock	234.00
Springwood Nursery	1296.46
Geo Noblett	710.40
LED Electrical	28.60
ARC Elevators	144.00
Eon	36.52
CPRE	33.00
J B Barnes Ltd	42.80
United Utilities	115.36
Zurich Municipale	84.95
Empress Fencing	501.84
Lathom Brothers	96.00
Trade UK	77.22
Royal British Legion	50.00
Citrus Office Solutions	63.17
Lanlee	9.60
Daisy Communications	94.04
Petty Cash	122.95
HM Revenue & Customs	984.43
Wages & Salaries	4628.18
D. Lewin	68.20
I. Lord	66.24
<b>Total</b>	<b>9487.96</b>

**111. Transfer of Requested Land from Pendle Borough Council:** The transfer will be discussed and a decision made at the Pendle Executive meeting to be held on the 22<sup>nd</sup> October 2015.

**112. Neighbourhood Plan:** A report having previously been circulated. The Clerk reported that the proposed area of the Neighbourhood Plan was to be designated at the Pendle Executive Meeting on the 22<sup>nd</sup> October 2015.

**It was Resolved:**

- 1) That Barrowford Parish Council engage Kirkwells as the Council's Consultants during the process of producing the Neighbourhood Plan and that Kirkwells apply for Locality Grant funds in accordance with their proposed support package.
- 2) That a meeting be set up between Kirkwells and the Full Council to discuss the Formation of the Steering Group and Terms of Reference.

### **Agenda Item 3**

- 113. Public Conveniences:** The Clerk reported that the new doors had been ordered and a pro forma invoice for the locking mechanisms, with the order being placed tomorrow.
- 114. Sale of 55 Gisburn Road:** The Clerk reported that there had been some legal problems with the parking place attached to 55 Gisburn Road and that has now been rectified and hopefully the sale will be completed soon.
- 115. Reports from Working Groups:** None
- 116. Report of the Clerk:**
- 1) **Pendle Borough Council Executive Meeting 22<sup>nd</sup> October 2015:** There are two items on the agenda relating to Barrowford Parish Council, the first is the Transfer of Land request from the Parish Council and the second is the Designation of proposed area for the Neighbourhood Plan. The Clerk will be attending this meeting and possibly speaking on the two items if necessary.
  - 2) **Trough Laithe Development:** The Barrowford Borough Conservative Councillors are holding a public meeting at Holmefield House on Thursday 22<sup>nd</sup> October at 7pm.
  - 3) **Winter Planting:** The bulbs and plants arrived this morning and the planting should be completed early next week.
  - 4) **Remembrance Sunday 8<sup>th</sup> November 2015:** The Clerk has received notification that the Mayor of Pendle cannot attend this year.
- 117. Report on the Barrowford & Western Parishes Area Committee:** A short verbal report was given by Cllr. Crossley and Cllr. Vickerman.
- 118. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** None.
- 119. Date, time & place of the next meeting:** *The next meeting of the Council will be held on Wednesday the 18<sup>th</sup> November 2015 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*