

## **Agenda Item 9**

### **Work Programme:**

- 1) Mowing Holmefield House, Broadway, Pasture Lane & Dickie Nook. **As necessary**
- 2) Watering Planters 1-2 times per week.
- 3) Setting up for the various activities at Holmefield House. **Weekly**
- 4) Posting of notices. **As required**
- 5) Cleaning and repair of Bus Shelters. **As time and conditions permit.**
- 6) Replacing boards on beds at Lowerclough. **Ongoing**
- 7) Tidying of Vacant Plots. **When time allows**
- 8) Allotment Letting visits. **As required**
- 9) Renovating 2<sup>nd</sup> memorial bench for Barrowford Memorial Park. **Ongoing**
- 10) Installation of 3<sup>rd</sup> Memorial Bench at Barrowford Memorial Park. **To be done when renovation finished**
- 11) Replacement of non-serviceable Christmas Tree brackets on shops. **Ongoing**
- 12) Light at Fingerpost Installation: **To be progressed now the railings have been painted.**
- 13) Other bench maintenance. **As necessary**
- 14) Painting at Holmefield House: **Touching up ongoing when time and room availability allow.**
- 15) Summer plants to be brought in early October.
- 16) Winter Plants. **Have Been ordered.**
- 17) Winter planting to commence early October.
- 18) Remembrance Sunday. Letters will be sent out during this month.
- 19) Christmas Trees ordered for collection immediately following Remembrance Sunday.
- 20) Drainage to plots 33-34 Pasture Lane no.2: **Work to be arranged**
- 21) Road repairs track at Lower Parkhill. **Work to arranged**

### **Allotments:**

There has been an increase in the number of Tenants not renewing their tenancy this year most do not formally inform the Council but wait until the Council has gone through the process of issuing bills and reminders before informing the Council, this leaves the Council uncertain of which plots are vacant until July.

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### Vacant Plots Let since 1<sup>st</sup> April 2022:

Site	No of Plots	Vacant 31/03/21	Plots Let 01/04/22	Vacant
Pasture Lane No. 1	60	7	6	3
Pasture Lane No. 2	36	7	2	5
Lower Parkhill	42	6	6	5
Lowerclough Street	32	10	2	12
Adjacent to Pasture Lane	3	1	0	1
Back Nora Street	19	0	2	2
Back Church Street	8	0	0	0
<b>Total</b>	<b>201</b>	<b>31</b>	<b>18</b>	<b>28</b>
<b>Garages</b>				
Site	No of Garage	Vacant 31/03/21	Plots Let	Vacant
Lowerclough Garages	11	1	0	1
Hill Top Garages	3	1	0	1
<b>Total</b>	<b>14</b>	<b>2</b>	<b>0</b>	<b>2</b>