

### Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council  
Held at Holmefield House Gisburn Road Barrowford  
On Wednesday, 20<sup>th</sup> October 2021**

**Present**

Cllr. A Stringer – Chairman in the Chair

Parish Councillors

T. Titchiner                      R. Oliver                      L. Ashworth                      J. Gibson  
S. Nike                              M. Waddington,

**85. Declaration of Interest:** Cllr. M. Waddington declared a personal interest on planning item 21/0664/FUL

**86. Apologies:** Cllrs. Manzar Iqbal, A Vickerman

**87. Minutes of Meeting of the Council Held on the 15<sup>th</sup> September 2021:** Copies having been previously circulated.

**It was resolved:** That the minutes be approved as a correct record

**88. Planning Applications, Tree Orders and Highway Matters:**

**It was Resolved:**

Number		Comments
21/0542/FUL	Full: Change of use from Joiner's workshop (Use Class E) to a 2 bedroom holiday let (Use Class C3). Workshop Adjacent Higherford Bridge Gisburn Road Barrowford Nelson Lancashire BB9 6JH	<b>Objection:</b> Although this could be seen as an initiative re-use of a small joiner's workshop. Its location on the A682 in close proximity to the sharp right hand bend approaching Higherford Bridge with the acute angle of the bend necessitating wagons to cross the central line to negotiate this tight bend, would pose a clear and present danger to any vehicles off loading at this point. The Highway has a double white line to the centre of the road indicating no parking on the highway. The application shows no off-road parking provision on site. The location is difficult to safely access for local residents with knowledge of road conditions so the conversion to holiday let will subject visitors unloading luggage to significant risk. The lack of off-road parking provision leads to the presumption that users will find alternative parking and carry their luggage potentially some distance to this building as this is unlikely, the Council feels that the lack of parking provision is paramount to determining this application which should be refused on highway safety concerns alone.
21/0782/HH O	Full: Erection of a two storey side extension. 4 Moorland Close Barrowford Nelson	<b>Objection:</b> The Parish Council has concerns that the proposed increase in width and two-storey extension to the current garage/utility room brings the risk of loss of privacy to

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		the adjacent property. The proposed extension has larger windows to both ground and first floor levels including a large feature window extending from the front elevation to the side elevation. The current configuration has two small windows at ground floor level, the widened extension proposal will bring large first floor windows 4.7m nearer to the property boundary, Dependant on the first-floor window configuration of the adjacent property this could lead to a significant loss of privacy to first floor bedrooms.
21/0758/FUL	Full: Erection of 2 detached dwellings. Land To The North West Of Parrock Road Barrowford FOR: Therapy Assist Ltd	<b>No Objection:</b> Although this area of land falls within the Carr Hall Road and Wheatley Lane Conservation Area the proposed development consisting of two separate houses with one of a grand scale set within a large garden and the second of a large but more modest scale accord with the ethos of the Conservation area of large houses set within sizable grounds of different designs. The proposed development will have adequate off road parking but the Parish Council have concerns regarding increased traffic on to the unadopted Parrock Road.
21/0794/FUL	Full: Erection of one detached bungalow and two semi-detached dwellings, including private drives and gardens (Re-Submission).Land Adjacent Number 30 Dixon Street Barrowford	<b>No Objection:</b> The modest scale of the proposed houses and bungalow with adequate off-road parking are the type of smaller new built properties Barrowford needs. The utilization of small plots of land within the urban core for small scale developments of smaller more affordable housing should be supported.
21/0664/FUL	Full: Change of use from Use Class E(g)(iii) motor vehicle workshop to motor vehicle workshop and MOT centre (Use Class B2). Innovation Works Gisburn Road Barrowford	<b>No Objection:</b> There have been concerns regarding the future use of this large former warehouse since ACDC moved to new premises. The proposed use will not increase vehicle use but will space the use more evenly through the working day. The only concern is increased noise levels to immediate neighbours but if Pendle Planning are happy with the conclusions of the noise assessment, then Barrowford Parish Council support the application.
21/0815/TPO	Cherry (T1) - fell due to tree being in poor health & declining Willow (T2) - fell. Sapling is self seeded and is causing damage to the adjacent property G1 - this group of trees consists of beech & sycamore - crown lift to 4m over the garage and selective prune to draw back the crown of the tree. 140 Wheatley Lane Road Barrowford Nelson Lancashire BB9 6QJ	<b>For Information Only:</b>

**89. Financial Matters:** The relevant paperwork having been previously circulated.

**It was Resolved:**

- a. To approve the Virements for September None
- b. To Note the Outturn for to 30<sup>th</sup> September 2021
- c. To Approve payments of £62,037.02 for October 2021

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#### Payments October 2021

GGM Ltd	39.56
P Fabrications	360.00
Springwood Nusery	1400.03
Arc Elevators	144.00
Wages & Salaries	6427.93
Handyman 2	87.10
Handyman 1	84.15
Clerk	100.69
HM Revenue & Customs	1487.42
Nest	298.38
Peninsula	115.17
Petty Cash	85.25
Zen	51.40
Waterplus	182.68
Waterplus	-182.68
Waterplus	187.15
Waterplus	161.61
British Gas	8.82
British Gas	11.09
British Gas	46.37
British Gas	27.43
British Gas	36.29
PKF Littlejohn	720.00
LHT	260.21
David J Tatham	120.00
Option Hygiene Ltd	80.88
J B Barnes Ltd	11.34
Armed Forces Support Group	50.00
Lathom Bros	114.00
Amberol	1256.20
Pendle BC	11000.00
Pendle BC	36600.00
Meals on Wheels	166.52
Meals on Wheels	116.70
Meals on Wheels	131.74
Meals on Wheels	117.12
Meals on Wheels	132.47
<b>Total</b>	<b>£62,037.02</b>

**90. Conclusion of Audit 2019-20:** Public Notice Posted 20<sup>th</sup> September 2021. Copies of the report having previously been circulated.

- 1) **It was Resolved:** adopt the recommendations of the Auditor for the 2021-22 Audit.
- 2) Note the Auditors Report

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- 91. Remembrance Sunday:** The Clerk gave a brief verbal report on progress with the Wreath Laying Ceremony.
- 92. Barrowford Town Centre, the Re-opening the High Streets Safely Fund (RHSSF) and the Welcome Back Fund:** The Clerk reported that the additional festive decorations had been installed and that the additional planters and plants had been ordered with a view to installing over the next few weeks.
- 93. Report of the Clerk:** Recent items arising for information only.
- 1) **Casual Vacancy:** There has been no response, the Clerk has extended the application date to Friday 10<sup>th</sup> September 2021 and posted new notices.
  - 2) **AFIG:** The Clerk has had discussions regarding their lease which needs minor alterations for clarity. The Clerk will add this to the agenda for next month's meeting.
  - 3) **Festive Decorations:** Lite have installed the column decorations, the trees will be collected early November for installation.
  - 4) **Assault Gisburn Road:** Police are investigating a serious assault which took place at the junction of Lucy Street and Gisburn Road on Tuesday 19<sup>th</sup> October at around 2.30 pm.
  - 5) **Fridge & Microwave:** The Clerk has ordered and took delivery of a new fridge & microwave for the downstairs kitchen, a contribution of £250.00 was made by The Friends of Holmefield House.
  - 6) **Devolvement of Services:** Mr Mousdale has requested a meeting to discuss future devolvement of services, a date for the meeting with the Chair and Vice Chair is to be confirmed.
- 94. Report on the Barrowford and Western Parishes Area Committee Meeting:** A short verbal report was given by Cllr. Stringer and the Clerk
- 95. Date, time & place of the Next Meeting of the Council:** *7pm Wednesday 17<sup>th</sup> November 2021 at Holmefield Hous*