

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 21st July 2021**

Present

Cllr. A Stringer – Chairman in the Chair

Parish Councillors

| | | | |
|--------------|-------------|---------------|--------------|
| T. Titchiner | J. Gibson | M. Waddington | A. Vickerman |
| L. Ashworth | P. Thompson | S. Nike | R. Oliver |

As the Chair and Vice Chairman had tendered their apologies it was resolved that Cllr. Nike would chair the meeting.

47. Declaration of Interest: None

48. Apologies: Cllrs., Manzar Iqbal

49. Minutes of Annual Meeting of the Council Held on the 16th June 2021: Copies having been previously circulated.

It was resolved: The minutes were approved as a correct record

50. Planning Applications, Tree Orders and Highway Matters:

It was Resolved:

| Number | | Comments |
|-------------|---|--|
| 21/0513/HHO | Full: Demolition of part of single storey store to rear and erection of single storey rear extension to link with existing outbuilding. 39 Carr Hall Road Barrowford Nelson | Concerns: This property formerly Oak Villas is one of the highlighted jewels within the Carr Hall Conservation Area and any alterations or extensions should only be permitted if in keeping with the or improving the quality of the existing building. Yet again it is alluded to that this extension will not be visible from the highway due to boundary walls. This is immaterial as the building was included in the Conservation Area on merit and should be protected as such. The Parish Council is not averse to alterations to buildings within conservation area's as long as it is done sympathetically with the full input of the Conservation Officer's specialised knowledge, as suggested minor amendments to design detail can vastly improve the overall finish. |
| 21/0594/HHO | Full: Insertion of dormer to rear roof space. 1 Stonecroft Barrowford Nelson | Although the L shaped dormer is quite large it appears not to directly overlook adjacent properties. The increase in the number of bedrooms with no proposed increase in off road |

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| | | parking is an area of concern. <i>The Council's would only support this application if additional provision of off-road parking consummate with a 5/6-bedroom dwelling was not provided</i> |
|--|--|---|

51. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. To approve the Virements for June. None
- b. To Note the Outturn for to 30th June 2021
- c. To Approve payments of £12,005.16 for July 2021
- d. To Note the update on rents collected up to the 1st July 2021

Payments July 2021

| | |
|----------------------|------------------|
| Affordable Skips | 168.00 |
| Wages & Salaries | 6510.07 |
| D. Lewin | 123.20 |
| I. Lord | 100.04 |
| HM Revenue & Customs | 1512.07 |
| Nest | 301.06 |
| Peninsula | 107.64 |
| Petty Cash | 151.90 |
| Affordable Skips | 168.00 |
| Zen | 45.92 |
| Waterplus | 129.10 |
| Waterplus | 145.75 |
| Waterplus | 333.96 |
| British Gas | 25.60 |
| British Gas | 8.82 |
| British Gas | 60.76 |
| Dave Choyce | 720.00 |
| David Tatham | 720.00 |
| Option Hygiene | 83.56 |
| Meals on Wheels | 139.60 |
| Meals on Wheels | 174.66 |
| Meals on Wheels | 110.90 |
| Meals on Wheels | 164.55 |
| Total | 12,005.16 |

52. Minutes of the General Purpose Committee:

It was Resolved: That the minutes of the General Purposes Committee held on the 5th February 2020, be noted.

53. Approval of Accounts 2020-21:

It was Resolved:

- a) That the Statement of Assurance had been read understood and the responses Approve.

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- b) That the Annual Return to the Auditor be approved.
- c) Significant Differences the Clerks Explanatory Notes having been read to the Council and Approved by the Council.
- d) To approve the Internal Auditors Report and adopt her recommendations as part of the 2021 – 22 Audit.

54. Casual Vacancies: The Clerk reported that applications have been received and the closing date has been extended to the 13th August 2021 with new notices being posted.

55. Teenage Play at Barrowford Memorial Park: To discuss future provision and replacement. At the request of the Chairman this item was deferred to the August Meeting.

56. Report of the Clerk: Recent items arising for information only.

1) Defibrillator at Homefield House: The defibrillator was deployed earlier this week. The Clerk is waiting for information to retrieve the unit and re-install at Holmefield House.

2) River Wall Collapse: The Clerk has messaged Mr. Aspey for a progress report. Mr Aspey's response indicated that the Environmental Agency were slow at granting the requisite licences.

It was Resolved: That the Parish Council ask A. Stephenson MP if he can help speed up the process.

3) Annual Play Equipment Inspection: The Clerk has ordered the inspections to be carried out.

4) Park Maintenance Contract: The Clerk has tried to contact Mr. Mousdale but he is on leave until the 26th July. The Clerk will ring Mr. Mousdale early next week requesting detailed work schedules for Barrowford Memorial Park so that discussions can take place regarding next year's provision. The Finance Working Group will meet when the relevant information needed to discuss next year's options has been supplied.

5) Dickie Nook Triangle: A meeting has been arranged with HRAG and the Clerk will report back.

6) Allotment Rent Reminders: The Clerk will be sending out reminders by Monday 26th July 2021.

7) Area Committee Meetings/ Relocation of Parish Council Meetings to the Main Lounge: The Area Committee after unilaterally deciding to change their meeting day from Thursday to Wednesday and have decided to meet at the Town Hall for their August and September meetings. The Parish Council moved upstairs to enable use of the main room so as to increase usage by outside groups. The change of the Area Committee meeting day would lend itself to all council meetings being held downstairs. The Clerk will add this item to the next agenda and draft a more comprehensive report.

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8) Names on the War Memorial: Cllr. Ashworth is working on a list of names to be added to the War Memorial Plaques, the criteria used for inclusion used originally was:

- 1) Recorded on the CWGC as being of Barrowford either through parents or wife's details on the site.
- 2) Soldiers Died giving the place of birth as Barrowford.
- 3) Local Newspapers and as it was up to a relative of the deceased to post the Obituary which could be in any of the local newspapers.
- 4) Local Church Memorials of which like many of the churches had ceased to exist.
- 5) Graveyards (remembering that the All Souls Catholic Cemetery, Wheatley Lane Inghamite and St Thomas were used by many local churches that did not have a burial ground of their own.)
- 6) Reference was given to other Local Town and Village Memorials and considered. (Nelson had no names on it at that time)

It was Resolved: That a small working group consisting of Cllr. Ashworth, Cllr. Nike and the Clerk should consider these additions and any other casualties and report back to the Council on their Conclusions.

57. Report on the Barrowford and Western Parishes Area Committee Meeting: It was reported that Cllr. Oliver gave an in-depth verbal report regarding the meeting.

58. Date, time & place of the Next Meeting of the Council: *7pm Wednesday 18th August 2021 at Holmefield House.*