

### Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council  
Held at Holmefield House Gisburn Road Barrowford  
On Wednesday, 16<sup>th</sup> June 2021**

**Present**

S. Nike

Cllr. S Nike – Chairman in the Chair

Parish Councillors

T. Titchiner

J. Gibson

M. Waddington

A. Vickerman

L. Ashworth

P. Thompson

As the Chair and Vice Chairman had tendered their apologies it was resolved that Cllr. Nike would chair the meeting.

**36. Declaration of Interest:** None

**37. Apologies:** Cllrs. A. Stringer, R. Oliver, Manzar Iqbal

**38. Minutes of Annual Meeting of the Council Held on the 19<sup>th</sup> May 2021:** Copies having been previously circulated.

**It was resolved:** The minutes were approved as a correct record

**39. Planning Applications, Tree Orders and Highway Matters:**

**It was Resolved:**

Number		Comments
21/0415/LHE	Permitted Development Notification (Proposed Larger Home Extension): Erection of single storey flat roof extension to the rear (5.6m Length and 3m height). 12 Whittycroft Drive Barrowford Nelson Lancashire BB9 6AS	<b>Concerns:</b> The Council has concerns regarding the proposed extensive remodelling of both the hipped roof and the inclusion of a large front dormer window and its effect on the character and amenity of the streetscape in this 1930's cul-de-sac drive.
21/0435/VAR	Variation of Conditions: Variation of Condition 2 (Plans) to erect first floor extension, erect first floor rear extension, insert balcony to first floor, modify glazing to lower ground floor, remove two external central staircases, change materials to ground floor terrace, reduce footprint of building to Western elevation of Planning Permission 18/0407/HHO. 47	<b>Objections:</b> Variation of conditions on the approved permission. The destruction of the distinctive features this early 20 <sup>th</sup> Century Arts & Crafts house highlighted in the Carr Hall and Wheatley Lane Conservation Area appraisal have already been approved. This is classic case of a Local Planning Authorities reluctance to protect its designated Conservation Areas. Planning applications within these supposedly protected areas should routinely be dealt with by an appropriate

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	Carr Hall Road Barrowford Nelson	Conservation Officer with the expertise to take an overview of the detrimental effect on the long-term preservation of the character and features that constituted either the Listing or inclusion in a Conservation Area
21/0439/HHO	Demolition of existing garage and erection of single storey side extension to form double garage. 2 Moorland Close Barrowford Nelson	<b>No Objection</b>
21/0434/TPO	T1 - Cypress. Crown lift to 6m to the north and deadwood. Remove elongated branches no longer supported by shrub that was removed. T2 - Elm. Fell due to close proximity to property. T3 - Sycamore. Fell due to proximity of property. 10 The Orchard Barrowford Lancashire	<b>For Information Only</b>
21/0454/TPO	We wish to remove the epicormic growth and slightly crown lift the Lime tree at the rear of No2 Applegarth, Barrowford. We also wish to very slightly (less than 5%) reduce the crown, to remove the dead/dying and promote regrowth that is more dense and less spindly. 2 Applegarth Barrowford Nelson Lancashire BB9 6RR	<b>For Information Only</b>
21/0458/TPO	T1 - Sycamore. Fell. Dead. T2 - T5 - Sycamore. Clean through 43A Appleby Drive Barrowford Lancashire BB9 6EX	<b>For Information Only</b>
21/0462/TCA	Crown lift 2 Beech, 1 Poplar, 1 Lime and a Willow to 6m Pendle Heritage Centre Colne Road Barrowford Nelson Lancashire BB9 6JQ	<b>For Information Only</b>

**40. Financial Matters:** The relevant paperwork having been previously circulated.

**It was Resolved:**

- a. To approve the Virements for May. None
- b. To Note the Outturn for to 31<sup>st</sup> May 2021
- c. To Approve payments of £12,028.30 for June 2021
- d. To Note the update on rents collected up to the 1<sup>st</sup> June 2020

**Payments June 2021**

Springwood Nursery	1751.12
Wages & salaries	6365.18
D. Lewin	123.75
I. Lord	107.84
HM Revenue & Customs	1460.94
Nest	301.06

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Peninsula	107.64
Petty Cash	92.50
Zen	46.33
British Gas	69.90
British Gas	10.58
British Gas	8.53
Silver Star	360.00
J B Barnes Ltd	71.15
J & M Hardware	6.91
Lanlee Supplies Ltd	28.76
Option Hygiene Ltd	198.78
Trade UK	45.94
Pendle Borough Council	70.00
Meals on Wheels	119.21
Meals on Wheels	166.72
Meals on Wheels	195.15
Meals on Wheels	174.66
Meals on Wheels	145.65
<b>Total</b>	<b>12028.30</b>

**41. Works Report Update:** Reports having been previously circulated.

**It was resolved:** To note the report.

**42. Meals on Wheels:** A breakdown for April-May 2021 having previously been circulated.

**It was resolved:** To review the Meals on Wheels service at the August meeting and to note the report.

**43. Casual Vacancies:** The Clerk reported that no election had been called by members of the public and that the Casual Vacancy Notices had been posted in the two wards with an expiry date of Friday 9<sup>th</sup> July 2021.

**44. Report of the Clerk:** Recent items arising for information only.

- 1) **River Wall Collapse:** Mr. Aspey is arranging a license from the Environmental Agency to carry out the work this is still ongoing. The Clerk has asked for a progress report
- 2) **Business Rates Fleece Toilets:** After several months of trying to establish if the Council was entitled to rate relief for last year's business rates. The Council has been informed that Bill has gone through Parliament regarding Business Rates on public conveniences and that no further payments are required this year and a rebate for last years and the first two instalments of this year's rates will be forthcoming.
- 3) **Friends of Holmefield House Meeting:** At last night's meeting it was approved to contribute £2,600 towards the cost of the new boiler and air purifiers at Holmefield House. The Group is hoping to plan for some future events at Holmefield House.
- 4) **Pasture Lane Allotments:** Work has started on clearing several plots ready for re-letting.

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**5) 2020-21 – 2021 Accounts:** The accounts will be going to the Internal Auditor during the next fortnight.

**45. Report on the Barrowford and Western Parishes Area Committee Meeting:** It was reported that Cllr. Crossley had again been appointed Chair of the Area committee.

**46. Date, time & place of the Next Meeting of the Council:** *7pm Wednesday 21<sup>st</sup> July at Holmefield House.*