

Barrowford Parish Council
Holmefield House, Barrowford, Nelson, Lancashire

To all Councillors

Annual General Meeting of the Council

You are hereby summoned

**to attend the Annual Meeting of the above Council
to be held at Holmefield House at 7pm on Wednesday 19th May 2021**

This is a Face-to-Face Meeting

Following cessation of temporary measures enacted by Parliament to allow Zoom Meetings
When the following items of business will be discussed.



Iain A. Lord
Clerk to the Council

AGENDA

- 1. Election of Chairman:**
- 2. To receive the Chairman's Declaration and Acceptance of Office:**
- 3a. Declaration of Interests:**
Members are reminded of the legal requirements concerning the declaration of interests.
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any vote taken on the matter at the meeting.
- 3b. Councillor Resignations:** The Chairman has received letters of resignation from Cllr. Peake and Cllr. Turner. The Electoral Officer at Pendle has been notified and the relevant notices will be posted when received.
- 4. Apologies for Absence:**
- 5. Election of Vice-Chairman:**
- 6. To reaffirm the formation of the General Purposes Committee, the Neighbourhood Plan Steering Group the Administration Review Working Group, Best Kept Garden Working Group, Human Resources Working Group and to appoint members to the latter three:**
- 7. Appointments to Other Bodies:** See attached sheet for 2019-21 appointments.
Enc.
- 8. Council & Committee Meeting Dates for 2021-22:** See attached sheet for suggested dates.
Enc.
- 9. Subscriptions for 2021-22** See attached list for 2019-21 subscriptions.
Enc.
- 10. Minutes of the Council:**
Enc. That the Minutes of the Council held on the 21st April 2021, copies having been

circulated, be approved as a correct record and signed by the Chairman.

11. **Planning Applications** To consider the Councils Response to the following planning, highways and tree matters.
 - 21/0296/HHO: Full: Demolition of timber lean-to greenhouse and erection of lean-to timber greenhouse/orangery link from house. 285 Gisburn Road Barrowford Nelson Lancashire BB9 6AH.
 - 21/0299/HHO: Full: Insertion of two dormers to the side roof slopes. 6 Bank Fold Barrowford Nelson Lancashire BB9 6JW.
 - 21/0322/HHO: Full: Demolition of detached garage and rear extension and erection of two storey side and rear extension with balcony to rear. 85 Barnoldswick Road Barrowford Nelson Lancashire BB9 6BQ
 - 21/0337/FUL: Full: Re-profiling and stabilisation of the embankment to allow water level and temporary storage of materials and vehicular access off Colne Road. Barrowford Reservoir Colne Road Barrowford. FOR: Canal & River Trust Town and Country Planning Act 1990
 - 21/0258/FUL: Full: Installation of new shopfront. 85 Gisburn Road Barrowford Lancashire for: Scruples Menswear.
 - 21/0363/CEA: Lawful Development Certificate (Proposed Development): Conversion of garage to a habitable room including external alterations. 1 Grange Avenue Barrowford Nelson Lancashire
 - 21/0384/TPO: Crown lift Ash and reduce canopy by 15% to improve light conditions into the garden. 9 Lupton Drive Barrowford Nelson Lancashire BB9 6JT
 - 21/0323/TPO: Crown lifting to around 12ft of Weeping Beech. Felling of tall thin unbalanced Sycamore. Removal of 2 laterals from Oak. 11 Applegarth Barrowford Nelson Lancashire BB9 6RR
12. **Financial Matters:**
 - a. Year End Adjustments 2020-21
 - b. Reconciled Outturn to 31st March 2021
 - c. Virement for April 2021
 - d. Outturn for April 2021 To note
 - e. To consider payments for May 2021 to be made as on payments list attached.
13. **Works Report:** To Note
14. **Dickie Nook Triangle of Land:** The Council received the enclosed drawing regarding HRAG's thoughts about what should happen with the triangle of land, the proposed scheme will need to be costed and discussed further with HRAG.
15. **Re-opening of Holmefield House:**
16. **Meals on Wheels:** Financial Report up to 31st March 2021
17. **Report of the Clerk:** Update for information only.
18. **Report on the Barrowford and Western Parishes Area Committee Meeting:** Update for information only.

19. **To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** Update for information only.
20. **Date, time & place of next meeting:** 16th *June 2021 at Holmefield House
Gisburn Road Barrowford.*