

Agenda Item 3

**Minutes of the Annual General Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 19th June 2019**

Present

Cllr. A. Stringer – Chairman in the Chair

Parish Councillors

T. Titchiner	R. Oliver	M. Waddington	K. Turner	L. Peake
A. Vickerman	P. Thompson	M. Iqbal	S. Nike	
Cllr. L. Crossley	Mrs. J. Roscoe			

Public Question Time: Mrs Roscoe on behalf of the Barrowford in Bloom and Environmental Group raised a scheme at the Fleece Toilets they wished to discuss after a brief outline it was agreed that the Clerk would contact Mrs. Roscoe for further information and that the project would be added to a later agenda for discussion.

36. Declaration of Interest: None

37. Apologies: Cllr. J. Gibson

38. Minutes of the Meeting of the Council Held on the 15th May 2019: Copies having been previously circulated.

It was resolved: That the minutes of the Meeting held 15th May 2019 be approved as a correct record.

39. Minutes of the General Purpose Committee Held 5th April 2019: Copies having been circulated

It was Resolved: That the minutes of the General Purposes Committee held on the 5th April 2019 be noted.

40. Planning & Highway Matters:

Number		Comments
19/0361/FUL Deferred from GP Meeting	Full: Conversion and extension of barn to form five dwelling houses. Park Hill Farm Gisburn Road Barrowford.	Barrowford Parish Council supports small scale developments particularly for two/three bedroom houses, but some concerns which could possibly be met by conditions: 1) Sight Lines for the egress and ingress to the site given the close proximity to the 90 ⁰ bend at Higherford Bridge. Vehicle use could be reduced if the access is solely for the old farmhouse and the proposed dwellings with all other farm access including liveries being by the Colne Road

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		<p>access.</p> <p>2) Due to the imposition of parking charges to the Malt Kiln car park and the wider use of the highway for parking the Council feels that the provision of concealed entrance signs to both the approach of Higherford Bridge from the Barrowford Side and the approach from Dickie Nook to the Malt Kiln would improve road safety.</p> <p>3) As this development falls within both the Conservation Area and the Green belt the Parish Council feels that improved screening to both the car parking areas and the waste bin storage area should be conditioned to protect the setting and amenity of both the Conservation Area and the Green Belt.</p> <p>4) The use of a natural dry stone wall between the development/gardens and the public footpath following the riverside. Would again protect and improve the setting and amenity of the Conservation Area and the Green Belt and should also be a condition of approval.</p>
19/0373/FUL	Full: Alterations to doors and windows and re-roofing of property. Carr Hall Home For The Elderly 54 Carr Hall Road Barrowford Caring Homes Group	No Objection
19/0400/LHE	Permitted Development Notification (Proposed Larger Home Extension): Erection of a single storey rear extension (5.65m length, 3.3m flat roof height). 3 Francis Avenue Barrowford Nelson Lancashire BB9 6AL	No Objection
19/0415/FUL	Extension of car park to provide 6 spaces. Carr Hall Home For The Elderly 54 Carr Hall Road	No Objection

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	Barrowford Caring Homes Group	
19/0421/TPO For Information Only	Fell ash due to limbs failing, weak included bark seams and overall decline. Replant with English Oak. Park Hill Farm Gisburn Road Barrowford Nelson Lancashire BB9 6AJ	

41. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. Virements None
- b. To note the Outturn for May 2019
- c. To approve payments of £10,450.81 for June 2019

Payments June 2019

To Whom Paid

Yorkshire Internal Audit Service	330.00
Janice Taylor	450.00
Spingwood Nursery	88.00
BCW	616.13
Wages & Salaries	5182.77
D. Lewin	69.85
I. Lord	117.18
HM Revenue & Customs	1104.36
Nest	266.26
Peninsular	108.00
Petty Cash	196.80
Petty Cash Luncheon Club	23.98
Daisy Communications	87.60
British Gas	106.34
British Gas	461.25
Barrowford Safe & Lock Services	3.50
Sharp Business Systems	13.10
GGM Ltd	55.55
J B Barnes Ltd	137.48
Trade UK	219.99
J & M Hardware	33.40
British Gas	63.89
Daisy Communications	87.60
Daisy Communications	85.49
David Tatham	384.00
Luncheon Club	158.30
Total	10450.81

28. Transfer of Services and Facilities Meeting: The Chairman reported that information relating to individual parishes within Pendle would follow.

29. Car Park at Holmefield House: The Clerk reported that the signage had arrived and that it would be installed within the next few days.

30. Transfer of Barrowford Memorial Park: The Chairman reported that the second draft lease had been received by the Council after having been submitted to HTNW

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previously. The Chairman asked the Clerk to organise a meeting with the Group Leaders at Pendle Borough Council to discuss progress.

31. Neighbourhood Plan Update: Cllr. Stringer reported that the Examiner had requested further information including a slight redrafting of the Newbridge Character Area this would be done and submitted within the next fortnight.

32. Reports from Working Groups: None

33. Report of the Clerk:

1. AGM Friends of Holmefield House: At the meeting it was decided to:

- 1) Fund two storage cupboards and a new table for the back room downstairs, this has been carried out.
- 2) Pay for painting materials to revamp the interior of the building as wet weather work for the Parish Handymen.

2. Traffic Management Course: The Clerk is on this course tomorrow at Nelson Town Hall.

3. Office Closure: The Clerk will be away Saturday and the office will be closed.

4. Luncheon Club: The Luncheon Club is now running at a profit but all the kitchen equipment is nearly 6 years old and will need replacing over the next few years. The Clerk recommends that excess income be diverted to this purpose by creating a new budget heading and rolling over excess income to that budget heading.

It was Resolved: To set up a renewals heading.

5. Overhead projector: The Chairman has installed the new projector downstairs, the Clerk has ordered a dongle which will arrive this week at a cost of £29.99.

6. Parish Council Archives: The Clerk asks that a small sum be allocated to the Archives to purchase of Local interest books and documents when the items become available.

It was Resolved: To allocate £100 to purchase archive items.

7. Victoria Park Planting: The beds have been planted by volunteers.

8. Spare Plants: The Clerk has arranged for the pickup of spare plants from Pendle BC to be used in the parks and other projects.

9. Barrowford Lifestyle Festival: The event is taking place this year in July, one of the organisers rang the Clerk with regards to the banners, the Clerk responded that he could not see a problem with using the Council's brackets with the event erecting the banners.

34. Report on the Barrowford & Western Parishes Area Committee: None

35. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: None

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36. Date, time & place of the next meeting: *The next meeting of the Council will be held on Wednesday the 17th July 2019 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*