

## Agenda Item10

### **Minutes of the Council Meeting of Barrowford Parish Council Held at Holmefield House Gisburn Road Barrowford On Wednesday, 17<sup>th</sup> April 2019**

#### **Present**

Cllr. R. Oliver – Chairman in the Chair

#### **Parish Councillors**

A. Stringer	S. Nike	L. Peake	J. Gibson
R O Windley	K. Turner	M Waddington	

- 1. Declaration of Interest:** None
- 2. Apologies:** T. Titchiner, P. Thompson, A. Vickerman
- 3. Minutes of the Council Meeting of the Council held on the 20<sup>th</sup> March 2019**  
Copies having been circulated.  
**It was resolved:** That the minutes of the Meeting held 20<sup>th</sup> March 2019 be approved as a correct record.
- 4. Minutes of the General Purpose Committee:** Copies having been circulated.  
It was Resolved: That the minutes of the General Purposes Committee held on the 6<sup>th</sup> February 2019 be noted.
- 5. Planning & Highway Matters:** None
- 6. Financial Matters:** The relevant paperwork having been previously circulated.  
**It was Resolved:**
  - To Approve Virements Highlighted for March 2019.
  - To note the Outturn for March 2019
  - To approve payments of £9,957.68 for April 2019
  - To approve the Year End Adjustments to the Accounts for 2018-19
  - To note Reconciled Year End Outturn to 31<sup>st</sup> March 2019

#### **Payments April 2019**

<b>To Whom Paid</b>	<b>Total</b>
J. Taylor	450.00
Wages Salaries	5240.79
D. Lewin	50.60
I. Lord	44.79
HM Revenue & Customs	1088.76
Nest	266.26
Peninsular	108.00
Waterplus	142.91
Pendle Borough Council	1092.48
Jewson	95.21
Option Hygiene Ltd	16.20
Eon	60.64

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Sharp Business Systems	35.30
J B Barnes Ltd	111.42
LALC	728.10
Waterplus	188.94
Daisy Communications	86.09
Citrus Business Solutions	151.19
<b>Total</b>	<b>9957.68</b>

- 7. Barclays Bank Branch Closures:** To discuss future banking arrangements for the Councils Banking. The Clerk asked for this to be deferred until the May meeting for further investigation.
- 8. Neighbourhood Plan:** It was reported that the Examination would start at the beginning of May
- 9. Transfer of Barrowford Memorial Park & Heritage Centre:** Mr. Mousdale Corporate Director at Pendle BC reported that the second draft lease would be sent to Heritage Trust for the Northwest shortly and that he would give a further progress update next week.
- 10. Boundary Commission Electoral Review of Pendle Consultation:** A copy of the draft response having previously been circulated.  
**It was Resolved:** That the Chairman and Clerks draft response be adopted as the Councils response and submitted to the Boundary Commission.
- 11. Car Park Update:** The Clerk reported that the planning conditions documents had been submitted and that a request for further information relating to the Planting Scheme had been received. The Clerk had drafted the amendments and submitted the document to the Planning Officer.
- 12. Reports from Working Groups:** None
- 13. Report of the Clerk:** The Clerk reported that he had been approached by the Secretary and the Chairman of the Armed Forces Support Group to discuss furthering the refurbishment of the derelict building to the end of the Annex and that a meeting had been arranged with Asda to discuss a possible grant.  
**It was Resolved:** That the Clerk attends that meeting and reports back to future meeting.  
The Chairman reported that The Friends of Victoria Park had been re-constituted with Cllr. L. Crossley as Chairman.
- 14. Report on the Barrowford & Western Parishes Area Committee:** Cllr. Oliver gave a brief verbal report.

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**15. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** None

**16. Vote of Thanks to Cllr. R. Windley:** The Council gave a vote of thanks to Roy Windley for his service as a Parish Councillor and wished Roy all the best for the future.

**17. Date, time & place of the next meeting:** *The next meeting of the Council will be The AGM and Annual Meeting with the Parish to be held at Holmefield House, Gisburn Road, Barrowford, starting with the Annual Meeting with the Public at 7pm followed by the Council AGM on Wednesday the 15<sup>th</sup> May 2019.*

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### Appendix 1

## **Planning Application 18/0778/FUL:**

Planning application 18/0778/FUL (Full: Change of Use from a Shop (Use Class A1) to a Health Clinic (Use Class D1). 101 Gisburn Road Barrowford Nelson) falls within the designated Primary Retail Frontage 1 within the Barrowford defined Local Shopping Area, current planning policy states that non-retail usage should not exceed 25% of the defined total length of the defined local shop frontages.

Primary Frontage is 53.6m long and the frontage is assessed annually to determine the current usage although this is not assessed against approved usage designation. The figures recorded in the 2018 Survey carried out in May/June show that at that time 27m was retail and 25.6m was non A1 use equating to 52.2% retail and 47.8% non-retail.

These figures do not take on board the granting of change of use for 117 Gisburn Road from A1 retail to A5 hot food takeaway (chip shop) and if these are included take the non-retail to 31m or 58%. Recent applications for change of use within the defined Primary Frontage 1, has seen the Parish Council consistently ask for these applications to conform to Pendle Borough Council's own planning policy.

At several Area Meetings when these applications were discussed the Parish comments usually were largely ignored on the grounds that the Parish supported an application which exceeded the 25% by around 3-4% and that this action set a precedent. This was a one off case due to the large shop frontage in relation to the short length of Primary Frontage and was thus a justifiable exception to the rule.

In the intervening period the total percentage has been allowed to double until there is now a higher percentage of non-retail in Primary Frontage 1, than in any of the Secondary Frontages within the defined shopping area or Local Frontages at Newbridge as are defined in current planning policy highlighted within the Core Strategy. If this application is contrary to Local Planning Policy then it should be refused on those grounds.