

Agenda Item 3

**Minutes of the Council Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 16th January 2019**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

M Waddington	S. Nike	A. Stringer	J. Gibson
K. Turner	A. Vickerman		

146. Declaration of Interest: None

147. Apologies: R O Windley, T. Titchiner

148. Minutes of the Council Meeting of the Council held on the 12th December

2018 Copies having been circulated.

It was resolved: That the minutes of the Meeting held 12th December be approved as a correct record.

149. Planning & Highway Matters: Planning comments relating to applications dealt with under delegation through the holiday period were previously circulated and the responses approved. (appendix 1)

18/0855/FUL	Full: Change of use of an agricultural storage building to a polytunnel manufacturing place (Use Class B2). Land Adjacent Pasture Barn East Pasture Lane Barrowford	No Objection: The Parish Council accepts that this as the relocation of an existing established business.
18/0881/FUL	Full: Erection of detached play shelter. St Thomas School Wheatley Lane Road Barrowford	No Objection:
18/0896/CEA	Certificate of Lawfulness (Proposed Development S192): Erection of single-storey rear extension. 14 Langholme Close Barrowford Nelson Lancashire BB9 6DH	The Council notes the granting of a Certificate of Lawfulness
18/0890/REM	Reserved Matters: Erection of one dwelling (Appearance, Landscaping and Scale) of Planning Permission 18/0478/OUT. 23 Halstead Lane Barrowford Nelson	No Objection:

150. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

a. To Approve Virements Highlighted for December.

Agenda Item 3

- b. To note the Outturn for December 2018
- c. To approve payments of £23,481.79 for January 2019
- d. That the Clerk be allowed to set up two standing orders for payment of staff.

Payments January 2019

To Whom Paid	Total
Daisy Communications	84.10
J B Barnes	31.28
Janice Taylor	560.00
Wages & Salaries	5076.76
D. Lewin	21.45
I. Lord	38.94
HM Revenue & Customs	1095.32
Nest	159.27
Peninsular	108.00
Petty Cash	76.23
Luncheon Club Petty Cash	211.31
Mr. B. Lord	228.00
Lite	3300.00
Lite	6240.00
Waterplus	185.16
Waterplus	148.49
Waterplus	124.42
LED	16.60
Sharp Business Systems	85.30
Holden Training	570.00
Daisy Communications	82.87
Complete Advance Ltd	4800.00
Citrus Business Solutions	96.80
Luncheon Club Provisions	141.49
Total	23481.79

151. Council Budget 2019-20: Recommendations of the Finance Working Group to approve the Proposed Budget. Copies of the budget and the Finance Report having previously been circulated.

It was Resolved:

1. That the Council sets a precept requirement of £164,500.00 for 2019-20.
2. That the Council approves the budget as set out in the report for the year 2019-20.

152. Neighbourhood Plan: Cllr. Stringer gave a verbal progress report:

It was Resolved: To adopt the plan subject to minor corrections in layout and numbering and submit for the Regulation 16 consultation.

153. Transfer of Barrowford Memorial Park & Heritage Centre: The Clerk gave a verbal update.

154. Car Park Update: The Clerk reported that the retrospective application had been approved and he would be meeting Mr Henderson in the morning to discuss discharging the conditions.

Agenda Item 3

155. Reports from Working Groups: None

156. Report of the Clerk: The Clerk reported:

- 1) **CPR & AED Training:** Two training courses have been arranged for Saturday the 9th and Saturday the 16th February running from 9am to 12 noon. Mr Dave Holden who ran the industrial first aid course for the Council is donating these sessions for free. If you wish to attend please let me know as soon as possible as places are being taken.
- 2) **Clerks Holiday:** The Clerk is taking Thursday the 21st February until Monday 25th February.

157. Report on the Barrowford & Western Parishes Area Committee:

Cllr. Oliver gave a brief verbal report.

158. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: None

159. Date, time & place of the next meeting: *The next meeting of the Council will be held at Holmefield House, Gisburn Road, Barrowford, at 7pm on Wednesday the 20th February 2019.*

Agenda Item 3

Appendix 1

Planning Matters

Number		Comments
18/0819/FUL	Full: Change of use of existing outbuilding to a single storey detached dwelling (Use Class C3) with erection of a single storey side extension and associated parking. 95 Gisburn Road Barrowford Nelson	No Objection in Principle: But there are concerns as to the size of the dwelling space and as the application falls within the Barrowford Conservation Area the Council wishes the proposed extension to be built in the same materials as the existing building and the use of wooden window frames and doors. The Council would also like the retention of the stone steps as these add to the charm and character of the Conservation Area.
18/0869/HHO	Full: Erection of a two storey side and rear extension. 9 Grange Avenue Barrowford Nelson	No Objection: But the proposed office on the first floor could be a fourth bedroom and the proposed off road parking provision is met by two car spaces on the drive and a garage. To retain 3 parking spaces the garage should be conditioned as for vehicle parking only.
18/0875/HHO	Erection of single storey extension to rear. 40 Park Avenue Barrowford Nelson	No Objection: But as the application is within the Carr Hall Conservation Area materials and design should be in keeping with the existing buildings.
18/0879/VAR	Full: Variation of Conditions: Vary Condition 6 (Highway Improvements) of Planning Permission 17/0410/FUL for the erection of three houses. Land Adjacent Number 30 Dixon Street Barrowford	Objection: The improvements to the highway contained in Condition 6 will improve both access and street safety to a currently unadopted cul-de-sac which will see additional vehicle use through the building of these three dwellings. The fact that LCC were clear in their response that they would only support this application if these conditions were imposed and the future benefits to the adjacent householders and pedestrians who use this road and as a foot link to Wheatley Lane Road were in part the reason why the Parish Council supported this application. The costs of improving such a short stretch of the highway would not be too onerous an imposition on the developer when gauged against the potential return from this development.