

Agenda Item 4

**Minutes of the Council Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 24th October 2018**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

R O Windley, K. Turner Cllr. L. Crossley	S. Nike P. Thompson	A. Stringer M Waddington	J. Gibson	T. Titchiner
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96. Declaration of Interest: None

97. Apologies: A. Vickerman

98. Minutes of the Council Meeting of the Council held on the 19th September 2018:
Copies having been circulated.
It was resolved: That the minutes of the Annual Meeting held 19th September 2018 be approved as a correct record.

99. Planning & Highway Matters:

Planning Inspectorate Ref: APP/E2340/W/18/3209055	Planning Appeal: Land To Rear Of 1 Bank Fold Bankhouse Mews Barrowford. Proposed Development: Outline: Erection of a detached dwelling for use as a holiday let (Access and Layout only). Planning Ref: 18/0270/OUT	
18/0669/LBC	Listed Building Consent: Erection of single storey extension to rear. 203 Gisburn Road Barrowford Nelson	No Objection
18/0679/LBC	Listed Building Consent: Extension of lock chamber ladders on the towpath side and off-side of the lock chamber. Lock Number 48 Leeds And Liverpool Canal Colne Road Barrowford	No Objection
18/0683/TPO	Reduction of oak tree by 25% due to concern of size and overhanging neighbours property. 22 Bank Fold Barrowford Nelson Lancashire BB9 6JW	For Information Only

100. Financial Matters: The relevant paperwork having been previously circulated.
It was Resolved:

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- a. To Approve Virements Highlighted for September.
- b. To note the Outturn for September 2018
- c. To approve payments of £45,211.02 for September 2018

Payments October 2018

To Whom Paid	Total
Pendle Borough Council	3277.20
Trade UK	157.50
Fast Glass	182.34
Springwood Nursery	1303.80
Hawthorn Estates	30000.00
Janice Taylor	480.00
Wages & Salaries	5110.26
D. Lewin	30.80
I. Lord	44.14
HM Revenue & Customs	1096.65
Nest	158.19
Peninsular	108.00
Petty Cash	161.48
Luncheon Club Petty Cash	44.46
Opus Pro Audio	2129.10
Sharp Business Systems	85.49
Waterplus	102.81
Waterplus	61.59
Waterplus	142.88
Otion Hygiene Ltd	52.61
Daisy Communications	83.36
J B Barnes Ltd	8.40
Citrus Office Solutions	56.71
Lathom Brothers	102.00
Sharp Business Systems	32.82
Lexis Nexis	110.99
Luncheon Club Provisions	87.44
Total	45211.02

101. Lomeshaye Development Brief Consultation: The submission having previously been circulated.

It was Resolved: To note the submission and thank the Chairman for his efforts compiling the response.

102. Car Park Update: The Clerk reported that a meeting was taking place Thursday 25th October with the Planning Officer to finalise what needs to be carried out to discharge the conditions on the planning application and would report back to the Chairman.

103. Neighbourhood Plan Update: A short update was given by Cllr. Stringer he reported that he had received the revisions from Kirkwell's. The Chairman asked for members of the Steering Group to discuss the date of the groups next meeting at the end of the meeting.

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104. Remembrance Sunday: The Clerk reported that Police support for this year's parade was not guaranteed and this may result in the cancelation of the parade element of the Act of Remembrance. The Clerk will keep Councillors and interested parties informed of situation.

105. Transfer of Barrowford Memorial Park & Heritage Centre: The recent resolution by Pendle Borough Council regarding the transfer of the Heritage Centre is still being dealt with by the Borough Solicitor and will go to the December Policy and Resources Committee meeting at Pendle. The Clerk reported that Mr Mousdale wished to discuss next years contribution to the maintenance of the park and a meeting has been arranged for Friday 16th November.

106. Reports from Working Groups: None

107. Report of the Clerk: A report having previously been circulated.

1) Representative on Pendle Heritage Centre Trust Ltd: Cllr. Windley the Council's nominated Trustee has decided that he can no longer fulfil that role and has tendered his resignation to the Chairman of the Trustees forthwith.

It was Resolved: That the Clerk write to the Trustees of Pendle Heritage Centre Trust Ltd. asking if another nominee was needed.

2) Application for Co-option as a Parish Councillor: An application has been received from Laurie Peake. The Clerk recommends that Ms. Peake be formally invited to the November meeting with co-option being the first item on the agenda and after co-option and the signing of the Declaration participate in the meeting.

3) First Aid at Work: The Clerk has booked a three day first aid at work course to run 9th, 10th, 11th January 9am to 4pm. The course can cater for 12 people and it is hoped that representatives from some of the other user groups at Holmefield House will attend. The course has been booked with Holden Training a Barrowford Company at a cost of £570.00 half the price of other companies Mr. Holden has also agreed to do some free CPR & AED training for the public at Holmefield House.

4) Winter Planting: This year's planting will be Primula's under planted with Dwarf Daffodils and Crocuses. The majority of the work will have been carried out by the time of the meeting.

5) Festive Decorations: Work on the shop's tree installation will begin the week commencing Monday 12th November. Due to delays with the car park the lighting scheme for the Lime tree cannot be implemented in time for this year festivities. Because an underground electric cable has been laid as part of the carpark construction this raises health and safety concern. To address these concerns the Clerk has ordered the installation of the feeder pillar and transformers in readiness for next year which will also safely isolate the electrical cable.

6) Printer Lease: The Clerk reported that the lease was due to end and that it would be cheaper to buy a printer with a maintenance package than to lease.

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It was Resolved: To buy a replacement printer and maintenance contract.

108. Report on the Barrowford & Western Parishes Area Committee:

Cllr. Oliver gave a brief verbal report on the last meeting.

109. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: None

110. Date, time & place of the next meeting: *The next meeting of the Council will be held at Holmefield House, Gisburn Road, Barrowford, at 7pm on Wednesday the 21st November 2018.*