

### Agenda Item 3

**Minutes of the Council Meeting of Barrowford Parish Council  
Held at Holmefield House Gisburn Road Barrowford  
On Wednesday, 19<sup>th</sup> September 2018**

**Present**

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

R O Windley,	S. Nike	A. Stringer	J. Gibson	T. Titchiner
K. Turner	A. Vickerman	M Waddington		

**79. Declaration of Interest:** None

**80. Apologies:** None

**81. Minutes of the Council Meeting of the Council held on the 15<sup>th</sup> August 2018:**

Copies having been circulated.

**It was resolved:** That the minutes of the Annual Meeting held 15<sup>th</sup> August 2018 be approved as a correct record.

**82. Minutes of the General Purpose Committee:** Copies having previously been circulated,

**It was Resolved:** To note the Minutes

**83. Planning & Highway Matters:**

18/0576/FUL	Full: Change of use from a shop (Use Class A1) to a dwelling house (Use Class C3). 55 Gisburn Road Barrowford Nelson	<b>No Objection</b>
18/0630/HHO	Full: Demolition of garage to side, erection of two storey extension to side (South) and rear, single storey rear extension, roof lift to rear to form first floor; dormer to front roof slope and porch with canopy to front entrance. 33 Stone Edge Road Barrowford Nelson.	<b>No Objection</b>

**84. Financial Matters:** The relevant paperwork having been previously circulated.

**It was Resolved:**

- a. To Approve Virements Highlighted for August: None
- b. To note the Outturn for August 2018
- c. To approve payments of £34,214.69 for September 2018

**Payments September 2018**

**To Whom Paid**

**Total**

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Mr. A Hargreaves	57.50
Janice Taylor	460.00
MW Catering	150.00
Wages & Salaries	5145.60
D. Lewin	28.60
I. Lord	42.19
HM Revenue & Customs	1120.40
Nest	162.78
Peninsular	108.00
Petty Cash	235.96
British Gas	59.13
British Gas	10.65
Sharp	48.98
S B Riley	130.01
JB Barnes Ltd	20.15
CPRE	36.00
Multicare	192.00
Travis Perkins	50.31
Arc Elevators	120.00
Arc Elevators	144.00
British Gas	39.90
J & M Hardware Ltd	10.93
Choyce Contractors Ltd	540.00
Daisy Communications	83.75
Mr A. Hargreaves	671.00
Hawthorn Estates	24000.00
PKF Littlejohn LLP	480.00
Luncheon Club Provisions	66.85
<b>Total</b>	<b>£34214.69</b>

**85. Conclusion of Audit 2017-18:** The relevant paperwork having been previously circulated.

**It was Resolved:** To note the completion of audit no recommendations having been raised.

**86. Lomeshaye Development Brief Consultation:** The Chairman gave a brief update.

**It was Resolved:** That the Chairman, Vice Chairman and Clerk draft a response to the consultation.

**87. Car Park Update:** The Clerk circulated a financial report highlighting an uplift in the initial estimate through additional materials needed to conform to planning conditions and aesthetic considerations.

**It was Resolved:** To approve an increase of up to £5,000 on the original tender price.

**88. Neighbourhood Plan Update:** A short update was given by the Chairman regarding progress Cllr. Stringer reported that he had met a Planning Policy officer from Pendle BC and significant progress had been made with minor amendments to the draft. A meeting of the Steering Group would be convened when the Councils Consultants responded.

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#### **89. Pendle Borough Council Proposed Change to the Cycle of Elections**

**Consultation:** Pendle BC have discussed this at subcommittee level with the Corporate Director liaising with the Election Commission.

**90. Transfer of Barrowford Memorial Park & Heritage Centre:** The Transfer of the Heritage Centre and Barrowford Memorial Park has been included on the Agenda for the Pendle Borough Council meeting to be held 25<sup>th</sup> September 2018.

**It was Resolved:** That Barrowford Parish Council still wished the Park and the Freehold of the Parkhill Estate (Heritage Centre) to be transferred to the Parish Council.

**91. Reports from Working Groups:** None

**92. Report of the Clerk:** The Clerk gave a brief verbal report:

1) **Remembrance Sunday:** The Clerk reported that he had received an email from Mr. Sutcliff intimating that the Parade from Holmefield House to the Church was to be scrapped with the Parade starting at St. Thomas after the Service the Clerk asked what the Council would like.

**It was Resolved:** That the Parish Council as organisers would prefer the Parade to start at Holmefield House even if that meant the Parade moving straight from Holmefield House to the War Memorial for the Wreath Laying Ceremony. If this was to occur the Ceremony at the Memorial Park could be timed to coincide with the 11am "National two Minute Silence".

2) **Road Barriers at Newbridge:** The Clerk reported that the barrier had been damaged and that the Parish as the original purchasers of the barrier may be asked to contribute by the Highways Authority to the cost of repairs.

**It was Resolved:** That the Council would in principle contribute towards the repairs the size of the contribution to be decided at a later date.

**93. Report on the Barrowford & Western Parishes Area Committee:**

Cllr. Oliver gave a brief verbal report on the last meeting.

**94. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** None

**95. Date, time & place of the next meeting:** Following a request from the Clerk to move the October Meeting from the 17<sup>th</sup> October to the 24<sup>th</sup> October.

**It was Resolved:** *The next meeting of the Council will be held at Holmefield House, Gisburn Road, Barrowford, at 7pm on Wednesday the 24<sup>th</sup> October 2018.*