

Agenda Item 3

**Minutes of the Council Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 15th August 2018**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

P. Thompson	S. Nike	A. Stringer	J. Gibson	T. Titchiner
K. Turner	A. Vickerman	M Waddington		
Cllr. L. Crossley	Mr. T. Horsley PBC			

63. Declaration of Interest: None

64. Apologies: R O Windley,

65. Minutes of the Annual Council Meeting of the Council held on the 18th July 2018: Copies having been circulated.

It was resolved: That the minutes of the Annual Meeting held 18th July 2018 be approved as a correct record.

66. Planning & Highway Matters:

18/0475/CEA	Certificate of Lawfulness (S.192 Proposed): Use of care home (Use Class C2) as 8 flats and staff accommodation for learning disabilities. Carr Hall Home For The Elderly. 54 Carr Hall Road Barrowford Nelson Lancashire BB9 6PY	No Objection:
18/0478/OUT	Outline: Erection of one dwelling house (All Matters Reserved). 23 Halstead Lane Barrowford Nelson	No Objection: If no windows are installed to the Halstead Lane side of the building.
18/0518/VAR	Full: Variation of Conditions: Vary Condition 2 (Plans) and Condition 6 (Parking/Access) of the Planning Permission 16/0718/FUL. Land Adjacent 45 Appleby Drive Barrowford	No objection: The revised plans submitted for amendment to Condition 2 simplify the overall design and will create a more harmonious front elevation. The comments by the Highways Authority regarding the method of ingress and egress by vehicles seem to support the removal of condition 6.
18/0428/FUL	Full: Change of use of Shop (Use Class A1) to a Hot Food Takeaway (Use Class A5) and erection of vent	Barrowford Parish Council would support the creation of a Fish & Chip shop as alluded to in the application but

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	to side (South) elevation. 117 Gisburn Road Barrowford Nelson	is mindful of the constraints within the Primary Retain Frontage contained within the Local Plan and the possibility that once approved as A5 any type of fast food would be permitted.
18/0539/TPO For Information	Fell 2 Sycamore tree with dysfunctional timber and rot at the base of their trunks6 Chatsworth Close Barrowford Nelson Lancashire BB9 6PX	For Information Only

67. Financial Matters: The relevant paperwork having been previously circulated. **It was Resolved:**

- a. To Approve Virements Highlighted: None
- b. To note the Outturn for July 2018
- c. To approve payments of £10,903.24 for August 2018

Payments August 2018

To Whom Paid	Total
Opus Pro Audio	1064.56
Janice Taylor	480.00
Wages & Salaries	5875.86
D. Lewin	13.20
I. Lord	59.74
HM Revenue & Customs	1643.99
Nest	210.50
Peninsular	108.00
Petty Cash	131.43
J & M Hardware Ltd	5.28
Sharp Business Systems	25.69
J B Barnes Ltd	14.66
Lanlee Supplies Ltd	11.33
Waterplus	259.92
Waterplus	36.67
Citrus Office Solution	163.49
SDL Group Ltd	391.60
Daisy Communications	83.00
PEAC	151.20
Luncheon Club Provisions	173.12
Total	10903.24

68. Recent Criminal Activity within Barrowford: A report having previously circulated.

It was Resolved: That the Chairman and the Clerk write a letter to both the Police Commissioner and the Local Superintendent regarding the Council's concerns regarding the level of policing within Barrowford.

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69. Pendle Borough Councils Public Spaces Protection Order No 1 Consultation: To consider the Council's response. Mr. Horsley addressed the council regarding the imposition of these new orders which are successors to the old Bye-Laws and reviewable every three years with enforcement being the responsibility of the Local Authority.

It was Resolved: That the Council would support the introduction of these PSPO's

70. Pendle Borough Council Proposed Change to the Cycle of Elections

Consultation: The proposal and the cost savings to the Borough Council were discussed but the implications to Parish and Town Council Elections which are usually held in conjunction with one of the three current election cycle and the financial implications to those Parish and Town Councils.

It was Resolved:

71. Best Kept Garden Competition: Overview, Results & Presentation Night a report having previously been circulated.

It was Resolved: To note the report.

72. Transfer of Barrowford Memorial Park & Heritage Centre: Progress report the Chairman reported that Mr. Mousdale had been unavailable and that the previous meeting date had not been confirmed by PHCT. Mr. Mousdale has proposed a meeting for early September and is awaiting a response from PHCT.

73. Neighbourhood Plan Update: A short update was given by the Chairman regarding the appointment of an examiner and that the Council was seeking an opinion from Kirkwell's.

74. Reports from Working Groups: None

75. Report of the Clerk: The Clerk gave a brief report on the Car Park and that Holmefield House would be closed to the public from Tuesday 21st August to Monday 4th September 2019 to enable safe working of machinery in front of Holmefield House and the installation of both the sound systems and new flooring within the building.

76. Report on the Barrowford & Western Parishes Area Committee:

Cllr. Oliver gave a brief verbal report on the last meeting.

77. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: None

78. Date, time & place of the next meeting: *The next meeting of the Council will be held at Holmefield House, Gisburn Road, Barrowford, at 7pm on Wednesday the 19th September 2018.*

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Appendix 1

No Objection in Principle to the change of use and reconfiguration: But the application is situated at the end of a significant landmark within Newbridge and one of the key vistas on the main entrance into Barrowford. The Cottages are highlighted in the emerging Barrowford Neighbourhood Plan as part of a Newbridge Character Area and is described as: *“The first and second block of cottages on Sandy lane. The first block of cottages situated at Sandy Lane probably some of the oldest residential houses in Newbridge built in 1840 by John Steel. The houses face onto the river and are built of dressed coursed stone to the frontage with random stone to the rear elevation facing Sandy Lane all have stone slate roof’s. One of the cottages in the first block exhibits a round stone to the front first floor elevation and this is the remains of the dial to a clock which was added to give workers at Reedyford Mill the time and for which the occupier was given a shilling a week to wind the clock. This row was known colloquially as Clock Cottages”.*

As you can see from the inclusion in the Neighbourhood Plan the Parish Council considers these cottages worthy of additional protection and any additions such as external staircases and new door entrances should be in keeping with the vernacular style of the block and should not detract from the setting and visual amenity both as the key gateway to Barrowford and an essential vista appreciated by both local inhabitants and visitors to the village.

The Council also has concerns regarding the obstruction of the shared access to other cottages within the block and the possible reduction of the current two parking spaces situated between the gable of 1 Sandy Lane and the bridge abutment. These two spaces are essential for the creation of a further business premises as on road parking near the two way junction with Nora Street/Gisburn Road is problematic with cars egressing Sandy Lane right onto Nora Street and the junction with Gisburn Road obstructing access into Nora Street from Gisburn Road, which is a significant problem at peak traffic times.