

### Agenda Item 3

**Minutes of the Council Meeting of Barrowford Parish Council  
Held at Holmefield House Gisburn Road Barrowford  
On Wednesday, 20<sup>th</sup> June 2018**

**Present**

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

A. Vickerman	S. Nike	A. Stringer	R O Windley	T. Titchiner
K. Turner	A. Vickerman			
Cllr. L. Crossley				

**36. Declaration of Interest:** None

**37. Apologies:** J. Gibson, M. Waddington

**38. Minutes of the Annual Council Meeting of the Council held on the 16<sup>th</sup> May 2018:** Copies having been circulated.  
**It was resolved:** That the minutes of the Annual Meeting held 16<sup>th</sup> May 2018 be approved as a correct record.

**39. Minutes of the General Purpose Committee:**

That the minutes of the General Purposes Committee held on the 7<sup>th</sup> February 2018, copies having been circulated, be noted.

**It was Resolved:** To note the minutes

**40. Planning & Highway Matters:**

18/0393/TPO      T1 - Sycamore. Remove due to dieback. T2 - Pine. In overall decline and suppressing adjacent trees. T3 - Oak. Poor form and suppressing adjacent trees. T4 - Conifer. Remove to benefit more desirable species. T5 - T8 - Birch. Remove due to decline. T9 - Birch. Dead. 47 Carr Hall Road Barrowford, Nelson, Lancashire BB9 6QD

18/0373/FUL      Full: Erection of a single two-storey dwelling house with detached garage and associated curtilage. Land To The North West Of Parrock Road Barrowford

The Parish Council considers that the submitted application with the larger scale of the proposed dwelling contained within an extensive curtilage and sited to the periphery of the Carr Hall and Wheatley Lane Conservation Area would not adversely detract from the setting and amenity of the Conservation Area. The extensive open

### Agenda Item 3

grounds and proposed dwelling accord with the ethos of the Conservation Area. The Parish is minded to support this application but would withdraw their support if the size of the plot or the scale of the dwelling was significantly reduced at a later stage so as to reduce its setting within the larger Conservation Area.

18/0411/TCA Lime - Crownlift over road,  
**For** deadwood and remove epicormic  
**Information** growth. 2 Bank Fold Barrowford  
Nelson Lancashire BB9 6JW  
18/0390/HHO Full: Erection of staircase to rear  
serving first floor flat. 63B-63E  
Gisburn Road Barrowford Nelson

**No Objection:** If the use changes from the current business use to domestic dwelling the Council would like to see this recorded as an additional new dwelling under the targets of the Local Plan.

**41. Financial Matters:** The relevant paperwork having been previously circulated. Cllr. Oliver requested that £20 of his Chairman's allowance be used to support the duck food provision at Victoria Park

**It was Resolved:**

- a. To Approve Virements Highlighted: None
- b. To note the Outturn for May 2018
- c. To approve payments of £15,294.07 for June 2018
- d. To Approve a grant of £20 from the Chairman's Allowance to support the supply of proper duck food at Victoria Park.

**Payments June 2018**

<b>To Whom Paid</b>	<b>Total</b>
Waterplus L/Clough	-63.15
Waterplus H/field House	-394.47
Waterplus L/Clough	68.15
Waterplus H/field House	256.07
Waterplus H/field House	140.25
Waterplus Pature Lane	118.19
Guy Machinery Ltd	661.37
GGM	117.44
Janice Taylor	350.00
Wages & Salaries	5681.16
D. Lewin	99.55
I. Lord	51.94
HM Revenue & Customs	1289.85
Nest	181.52
Peninsular	90.00
Petty Cash	80.37
Luncheon Club Petty Cash	23.33

### Agenda Item 3

PEAC	126.00
Springwood Nursery	130.08
Springwood Nursery	1543.25
Zurich Municipal	2811.07
Sharp Business Systems	26.02
Lanlee	4.52
British Gas	75.77
British Gas	280.68
British Gas	79.94
Empress Fencing Ltd	136.55
Option Hygiene	28.64
J B Barnes Ltd	80.31
Daisy	69.06
Yorkshire Internal Audit Services	300.00
Luncheon Club	206.42
<b>Total</b>	<b>14649.88</b>

**42. Report of the Internal Auditor:** The Clerk reported that the report had not been received.

**It was Resolved:** To defer this agenda item to a future meeting.

**43. Car Park at Holmefield House:** The Clerk reported the following information to the meeting.

- 1) That a site meeting had taken place at which the project was discussed with the contractor and that work was scheduled to start in early August.
- 2) That arrangement's had been put in place for the contractor to use the annex as an office and comfort area.
- 3) That there would be a need to close Holmefield House for a week towards the end of the works to complete works up to the building. This would also allow essential works to be carried out within the building.

**44. Transfer of Barrowford Memorial Park:** Following a meeting with Pendle BC held Thursday 14<sup>th</sup> June at the request of the Parish Council a report was tabled at the meeting which showed recent events in the negotiations and after discussion of these events.

**It was Resolved:**

- 1) That it is unacceptable to the Parish Council that HTNW can delay the will of Pendle Borough Council by delaying the drafting of a new lease.
- 2) That both Barrowford Memorial Park and the freehold of the Heritage Centre be transferred as one entity or not at all.
- 3) That no monies be paid to Pendle Borough Council in regard of either the Park or the Heritage Centre until the negotiations have reached a satisfactory conclusion.
- 4) That the Parish Council wishes the new lease to be concluded with either HTNW or PHCT within 3 months.
- 5) That if these negotiations are not concluded, or are frustrated by either the HTNW or PHCT, that the matter is referred back to a Full Council Meeting of Pendle Borough

### **Agenda Item 3**

Council with a view to removing the new-lease provision and replacing it with transfer of the existing lease as submitted to the Parish Council, with no amendments being added after the original resolution of transfer in December 2016.

- 6) That the Clerk be allowed, in consultation with the Negotiating Team, draft a letter to Mr Mousdale responding to the PHCT's letter and detailing the Parish Council's resolutions passed at this meeting. A copy to be forwarded to the three party leaders at Pendle Borough Council.

**45. Neighbourhood Plan Update:** The Clerk to contact P. Fitzgerald and submit the NP to Pendle BC.

**46. Reports from Working Groups:** None

**47. Report of the Clerk:** For information:

- 1) Best Kept Garden Competition: The judging day has been set for the 28<sup>th</sup> July 2018 and entries and advertising will be available from next Monday.
- 2) The Clerk intends to take a couple of days holiday next week.
- 3) That the beds have been planted at Victoria Park as a joint effort by Volunteers from the In Bloom Group, Parish Councillors and Council Staff with the plants being supplied by Pendle BC.
- 4) That the Clerk met the Boroughs drainage engineer at Barrowford Park Lake and that the problems with the drainage valve have been repaired, a cage is being ordered and fabricated to prevent future obstruction of the valve.
- 5) That the Councils Handymen will start work on rebuilding the raised herb bed adjacent to the lake.

**48. Report on the Barrowford & Western Parishes Area Committee:**

Cllr. Stringer gave a brief verbal report on the last meeting.

**49. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** None

**50. Date, time & place of the next meeting:** *The next meeting of the Council will be held at Holmefield House, Gisburn Road, Barrowford at 7pm on Wednesday the 18<sup>th</sup> July 2018.*