

Agenda Item 3

**Minutes of the Annual General Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 21st August 2019**

Present

Cllr. A. Stringer – Chairman in the Chair

Parish Councillors

T. Titchiner	R. Oliver	M. Waddington	K. Turner	J. Gibson
M. Iqbal	S. Nike			

Cllr. L. Crossley

63. Declaration of Interest: None

64. Apologies: Cllr. L. Peake

65. Minutes of the Meeting of the Council Held on the 17th July 2019: Copies having been previously circulated.

It was resolved: That the minutes of the Meeting held 17th July 2019 be approved as a correct record.

66. Planning & Highway Matters:

Number		Comments
19/0489/FUL	PROPOSAL: Full: Change of use to a mixed use Beauticians (Suis Generis) and Retail (Use Class A1). App Valid: 30/07/2019. 2 Forest View Gisburn Road Barrowford	No Objection:
19/0559/FUL	Full: Proposed change of use of vacant building to form 4 No. self-contained residential flats (Use Class C3) including demolition of existing two storey flat roofed extension and erection of replacement extension. Jons Computer Shack Garnett Street Barrowford	No Objection in principle: But the Council has concerns regarding no provision of off-road parking, due to the lack of available on-road parking within Newbridge.

67. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. Approve Virements for July 2019
- b. To note the Outturn for July 2019
- c. To approve payments of £10822.25 for August 2019

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Payments August 2019

To Whom Paid

Janice Taylor	450.00
SDL Group Ltd	520.26
Wages & Salaries	6035.17
D. Lewin	46.20
I. Lord	59.76
HM Revenue & Customs	1671.82
Nest	352.99
Peninsular	108.00
Petty Cash	122.40
Luncheon Club Petty Cash	65.92
Sharp Business Systems	43.42
Sharp Business Systems	23.16
JB Barnes Ltd	35.05
Waterplus	207.45
T. Hargreaves	62.50
Trade UK	119.96
Option Hygiene Ltd	9.79
Daisy Communications	85.49
GGM	288.87
Multicare Mobility Products Ltd	192.00
British Gas	80.69
British Gas	59.77
Luncheon Club	181.58
Total	10822.25

56. Transfer of Barrowford Memorial Park:

- 1) The Clerk submitted the circulated report regarding the condition of the river wall between Bullholme and the play area to Pendle and received an email stating that the relevant officers would inspect the wall towards the end of August.
- 2) The Clerk reported that a solicitor had been appointed and the transfer documents forwarded and would report back to the next meeting.
- 3) Mr Mousdale had informed the Clerk that he was still pursuing HTNW for a response to the jointly amended lease.

It was Resolved: That the Clerk wrote to Mr. Mousdale regarding the deadline of 1st September set by the Leader of Pendle Borough Council.

57. Neighbourhood Plan Update: Cllr. Stringer reported that the spell/fact check of the draft Examiners report had been sent to Mr Watson at Planning and the Council was awaiting the Examiners final report.

58. Remembrance Sunday: The Clerk reported that the Police were unwilling to help in the marshalling of any Remembrance Day Parades and due to the complexity of marshalling a rolling road block without Police engagement the Parade part of the Remembrance Sunday activities may need to be curtailed. The Clerk has contacted the Vicar at St Thomas's for her opinion and will report back.

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59. Christmas Decorations: A report having previously been circulated.

It was Resolved: Adopt the measures highlighted in the report and note the Report.

60. Winter Maintenance Trees & Shrubs at Broadway: A report on the proposed winter works at Broadway having previously been circulated.

It was Resolved: That the report be noted and that the Clerk orders work to be done.

61. Conifer and Other Trees at Dickie Nook: A report having previously been circulated. This agenda item was added at the request of Higherford Residents Action Group.

It was Resolved: That the Council was in favour of retaining the tree and that the report should be noted.

62. Railings to Rear of Fleece Toilets: A report having previously been circulated. The Clerk reported that he had received an email from the Barrowford in Bloom Group requesting to remove the ivy from the fence and carry out works on the Yew Tree and that the Tree Officer at Pendle had looked at the tree and found that it did not need any immediate works.

It was Resolved:

- 1) That no pruning works are carried out on the Yew tree until felt necessary by the Tree Officer.
- 2) That until the ownership and responsibility for the wall and fencing has been established by the Parish Council that to agree to works being carried out could be construed as a sign of ownership.

63. 2019 Best Kept Garden Competition: A report having been previously circulated.

It was Resolved: To note the report.

64. Reports from Working Groups: None

65. Report of the Clerk: None

66. Report on the Barrowford and Western Parishes Area Committee Meeting: The Chairman reported that the meeting was attended by a group regarding planning application 19/0468/HHO and after some neighbourly squabbling, and the incursion of cost if refused the application was sent to the August Policy & Resources Committee for decision.

67. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Cllr. Turner reported that the Pendle new electoral arrangements was out to consultation until the 7th October.

68. Date, time & place of the next meeting: *The next meeting of the Council will be held on Wednesday the 18th September 2019 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*