

Agenda Item 3

**Minutes of the Council Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 18th July 2018**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

P. Thompson
K. Turner

S. Nike

A. Stringer

J. Gibson

T. Titchiner

50. Declaration of Interest: None

51. Apologies: R O Windley, A. Vickerman

52. Minutes of the Annual Council Meeting of the Council held on the 20th June 2018: Copies having been circulated.

It was resolved: That the minutes of the Annual Meeting held 20th June 2018 be approved as a correct record.

53. Minutes of the General Purpose Committee:

That the minutes of the General Purposes Committee held on the 6th June 2018, copies having been circulated, be noted.

It was Resolved: To note the minutes

54. Planning & Highway Matters:

18/0414/FUL	Full: Sub-division into two units with a ground floor shop (Use Class A1: Floor Area 19 sq.m.) and first floor office (Use Class B1a: Floor Area 19sq.m.) and the erection of an external staircase to the side (East) and rear elevations. 1 Sandy Lane Barrowford Nelson	Response Appendix 1:
18/0466/HHO	Full: Erection of single storey extension to gable. 14 Park Street Barrowford Nelson	No Objection:

55. Financial Matters: The relevant paperwork having been previously circulated. **It was Resolved:**

- a. To Approve Virements Highlighted: None
- b. To note the Outturn for June 2018
- c. To approve payments of £8173.03 for July 2018

Payments July 2018

To Whom Paid

Total

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Janice Taylor	400.00
Wages & Salaries	5197.36
D. Lewin	41.25
I. Lord	48.04
HM Revenue & Customs	1098.38
Nest	164.42
Peninsular	108.00
Petty Cash	127.95
Sharp Business Systems	89.20
Waterplus	149.48
Daisy Communications	88.97
J B Barnes Ltd	30.16
Lanlee	92.59
Dewhurst	11.18
Pennine Fire & Safety Ltd.	376.94
Luncheon Club	149.11
Total	8173.03

56. Transfer of Barrowford Memorial Park: The Clerk reported to the Council that a provisional meeting had been arranged for either the 30th or 31st July. A progress report would be given at the next meeting.

57. Neighbourhood Plan Update: A short update was tabled at the meeting regarding the appointment of an examiner; the Clerk will update the Council when Pendle BC responds.

58. Reports from Working Groups: None

59. Report of the Clerk: For information:

- 1) BWPAC:** At the July meeting Barrowford Parish Council was awarded a grant of £4000 for the installation of hearing loop systems and a sound system. The Clerk has ordered the work and paid the deposit. The work will be timed to coincide with the car park and floor replacement.
- 2) Tree Works at Pasture Lane Allotments:** The work has been completed.
- 3) Best Kept Garden Competition:** 14 entries have been received so far consisting of 27 class entries. Applications must be received by Monday 23rd July. Judging will take place on Saturday 28th July with the Judges meeting at Holmefield House at 10am.

60. Report on the Barrowford & Western Parishes Area Committee:

Cllr. Oliver gave a brief verbal report on the last meeting.

61. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Cllr. Turner reported that Pendle Borough Council had decided to reduce the number of Councillors from 49 to 30 and that a working group

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was being set up to consider how the wards should be changed to achieve this with a report being sent to the Boundary Commission.

62. Date, time & place of the next meeting: *The next meeting of the Council will be held at Holmefield House, Gisburn Road, Barrowford, at 7pm on Wednesday the 15th August 2018.*

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Appendix 1

No Objection in Principle to the change of use and reconfiguration: But the application is situated at the end of a significant landmark within Newbridge and one of the key vistas on the main entrance into Barrowford. The Cottages are highlighted in the emerging Barrowford Neighbourhood Plan as part of a Newbridge Character Area and is described as: *“The first and second block of cottages on Sandy lane. The first block of cottages situated at Sandy Lane probably some of the oldest residential houses in Newbridge built in 1840 by John Steel. The houses face onto the river and are built of dressed coursed stone to the frontage with random stone to the rear elevation facing Sandy Lane all have stone slate roof’s. One of the cottages in the first block exhibits a round stone to the front first floor elevation and this is the remains of the dial to a clock which was added to give workers at Reedyford Mill the time and for which the occupier was given a shilling a week to wind the clock. This row was known colloquially as Clock Cottages”.*

As you can see from the inclusion in the Neighbourhood Plan the Parish Council considers these cottages worthy of additional protection and any additions such as external staircases and new door entrances should be in keeping with the vernacular style of the block and should not detract from the setting and visual amenity both as the key gateway to Barrowford and an essential vista appreciated by both local inhabitants and visitors to the village.

The Council also has concerns regarding the obstruction of the shared access to other cottages within the block and the possible reduction of the current two parking spaces situated between the gable of 1 Sandy Lane and the bridge abutment. These two spaces are essential for the creation of a further business premises as on road parking near the two way junction with Nora Street/Gisburn Road is problematic with cars egressing Sandy Lane right onto Nora Street and the junction with Gisburn Road obstructing access into Nora Street from Gisburn Road, which is a significant problem at peak traffic times.